

TOWN OF WARRENTON
PROPOSED ANNUAL BUDGET
FISCAL YEAR 2007
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Town Manager's Budget Message

TO: George Fitch, Mayor
Members of Town Council

FROM: Kenneth L. McLawhon
Town Manager

DATE: March 17, 2006

In accordance with the Town of Warrenton's Town Charter and Code, the following is submitted for Fiscal Year 2006/2007. The budget contained herein presents the fiscal plan for the operation of the Town for a period of twelve months. The General Fund budget represents the first section and continues to be supported by local tax revenues, fees, and state reimbursements which are necessary to provide local services. Second is the Proprietary (Enterprise/Utility) budget which is intended to be financed from revenues generated by customers or user fees associated with the provision of water and wastewater services. The third, and newest section, is the skeletal recreation fund budget, which is anticipated to reach maturity in FY 08. The "draft" C.I.P. program is also included in this document (the Planning Commission considered this draft at its 3/15/06 worksession).

The Town continues to maintain an exemplary level of service in each of its departments such as public works, public safety, utilities, planning/zoning, street maintenance, refuse/recycling collection, administration, and truly continues to realize an admirable level of efficiency and effectiveness. In fact, it is safe to say that Warrentonians enjoy the benefits of a "full service community" with the lowest real estate rate for such a community in the Commonwealth.

This year's proposed General and Enterprise budgets:

- Maintain a constant real estate yield (post County reassessment). The proposed rate is \$0.015 per \$100 assessed value down from the pre-reassessment figure of \$0.03 per \$100 of assessed value.
- Maintain the existing utility rate structure.

- Executes the completion of several important Capital Improvements Projects.

- a. The Visitor Center is set to open in the summer of 2006.
- b. A skeletal enterprise fund for the recreation fund is also established herein. The construction of the Recreation/Aquatic Center is under way. The center is expected to open the summer of 2008.

Even with all of the foregoing, each fund will also maintain a reserve equal to fifteen percent (15%) of the fund's total expenditures. This reserve, adopted by Council in December 1998, sets aside an additional safeguard which is not available for appropriation.

	Amended Budget FY 2005	Adopted Budget FY 2006	Proposed Budget FY 2007
General Fund Operations	\$5,863,945	\$6,304,399	\$6,791,639
Water/Sewer Fund Operations	\$2,933,980	\$3,060,796	\$3,373,462
Parks & Recreation Fund Operations	\$0	\$0	\$911,628
General Fund Transfers to Reserves & Other Funds	\$3,068,488	\$2,840,460	\$14,628,639
Water/Sewer Fund Transfers to Reserves & Other Fund	\$2,120,184	\$1,127,198	\$3,462,727
Parks & Recreation Fund Transfers to Reserves	\$0	\$0	\$2,061,663
Capital Projects Fund	\$2,074,364	\$435,000	\$904,310
Water/Sewer Capital Projects	\$1,199,902	\$1,430,563	\$2,211,965
Parks & Recreation Fund Capital Projects	\$0	\$0	\$14,073,765

Issues that Transcend the Budgets.

All departmental budgets are continually developed with the Town's guiding principles, as found in the Warrenton July 2002 and 2004 Strategic Plan, in mind. Specifically to:

- Keep Warrenton unique.
- Town government should be operated as a business.
- Increase recreational and leisure choices.
- Support "Responsible Growth to Build Out".
- Preserve a polished and vibrant historic downtown.

The Town continues to remain optimistic about meals tax, sales tax and other business and/or consumer related discretionary revenues. Nevertheless, this proposed budget endeavors to limit expenditures where possible. It further ensures that revenues remain sufficient to meet operational requirements associated with current organizational realities and those which will be associated with several new facilities.

Health Insurance

The Town's current insurance carrier MAMSI, administered by VACO Insurance Programs, response to the Town's Request for Proposal yielded a positive proposal which is consistent with the Town's recent history. The renewal maintains the current level of benefits Town employees enjoy with a lower than industry percentage increase consistent with recent adjustment, (9% across the board). In addition to the standard HMO and optional POS program, a more benefit enriched "optional" plan will be offered again this year. The same percentage of premiums as currently paid by the Town's employees should be kept in place for FY2007. In this way both the Town and the employee share the cost of the rate increase as shown in the table below. If an employee wishes to "buy up" to the current point-of-service plan or high option plan, that alternative would be made available.

The following table represents both the Town and Employee cost for the various health and dental insurance offerings for FY 2007:

Plan/Coverage	Current			Proposed		
	Total	Town Share	Employee Share	Total	Town Share	Employee Share
HMO – Basic						
Single	330.27	330.27	0	360.86	360.86	0
Double	620.50	532.60	87.90	678.62	582.72	95.90
Parent/Children	817.43	691.41	126.02	893.90	756.34	137.56
Family	940.94	791.98	148.96	1,027.51	865.16	162.35
POS – Premium						
Single	346.37	330.27	16.10	378.57	360.86	17.71
Double	651.09	532.61	118.48	712.27	582.73	129.54
Parent/Children	857.67	691.43	166.24	938.17	756.36	181.81
Family	986.51	792.01	194.50	1,077.63	865.19	212.44

Virginia Retirement System (VRS)

The following table shows the increase in VRS retirement rates for Town Employees effective July 1, 2006. The Town pays both the employee and employer portion of this benefit and is calculated on base compensation only. The Town provides group health insurance for full-time employees at two times the employee's annual salary. Prior to July 1, 2006 a moratorium on group life premiums was in effect due to the success of the group program. Please note this 37.5% increase affects every department.

	FY 2006	FY 2007
Employee Portion	5.00%	5.00%
Employer Portion	5.00%	7.53%
Group Life Insurance	Waived	1.22%
Total Contribution	10.00%	13.75%
Percentage Increase		37.5%

General Fund Budget

As shown on the preceding pages, the FY 2007 general fund's operational budget is \$6,791,639, or 7.7% above the FY 05/06 operational cost of \$6,304,399. It should also be noted that a significant increase in projected Park Maintenance costs, and new and increased requests for funding from non-profit organizations account for a portion of increased expenditures for this period.

Revenues	2004-2005	2005-2006	2006-2007
General Property Taxes	\$ 635,391	\$713,800	\$751,857
Other Local Taxes	5,437,203	5,599,800	5,710,800
Licenses, Permits & Fees	370,817	453,087	388,068
Fines & Forfeitures	91,000	130,000	130,000
Revenue from Use of Money/Property	102,879	102,270	72,384
Miscellaneous Revenue	200,150	215,905	184,400
Non-Categorical Aid	717,266	792,279	127,479
Categorical Aid	1,120,535	1,137,718	2,139,775
Total General Fund Operating Revenues	\$8,675,241	\$9,144,859	\$9,504,763

Expenditures	2004-2005	2005-2006	2006-2007
Legislative Department	\$137,066	\$165,494	\$182,949
Executive Department	152,090	206,084	170,364
Legal Services	89,190	95,338	94,053
Finance Department	314,375	353,957	376,800
Memberships & Dues	5,381	5,367	5,736
Data Processing Department	162,078	127,090	142,338
Electoral Board & Officials	0	5,700	0
Public Safety Department	2,132,379	2,295,742	2,495,226
Public Works Department	2,221,183	2,202,005	2,668,190
Contributions	67,712	65,940	113,361
Parks & Recreation	145,420	297,203	0
Planning & Community Development	437,071	484,479	542,622
Sub-total	\$5,863,945	\$6,304,399	6,791,639
Transfers & Reserves	3,068,488	2,840,460	14,628,639
Total General Fund Expenditures	\$8,932,433	\$9,144,859	\$21,420,278

Water and Sewer Fund Budget

The Water and Sewer Fund operating budgets increased slightly over the prior year from \$5,618,557 to \$6,048,154 due in part to the addition of a senior level utilities engineer and related benefits.

Summary of Water and Sewer Revenues Fiscal Years 2005 Through 2007

	2004-2005	2005-2006	2006-2007
Permits Privilege Fees & Licenses	\$13,000	\$11,900	\$12,495
Revenue from Use of Money/Property	219,524	231,964	243,562
Charges for Services	3,747,619	3,995,075	4,194,829
Miscellaneous Revenue	187,912	187,368	231,833
Grant Revenue	0	0	300,000
Non-Revenue Receipts	1,226,500	1,192,250	1,065,435
Sub-total	\$5,394,555	\$5,618,557	\$6,048,154
Transfers & Reserves	859,510	0	3,000,000
Total Water/Sewer Fund Revenues	\$6,254,065	\$5,618,557	\$9,048,154

Summary of Water and Sewer Expenditures
Fiscal Years 2006 Through 2007

	2004-2005	2005-2006	2006-2007
Meter Reading	\$269,392	\$235,884	\$255,831
Source of Supply	579,254	654,251	686,457
Transmission & Distribution	447,689	456,251	522,826
Wastewater Plant Operation	944,150	1,026,817	1,138,790
Water/Sewer Administration	693,495	687,593	769,558
Sub-total	2,969,980	3,060,796	3,373,462
Capital Projects	1,199,902	1,430,563	2,211,965
Transfers & Reserves	2,084,184	1,127,198	3,462,727
Total Water/Sewer Fund Revenues	\$6,254,066	\$5,618,557	\$9,048,154

The details of each department and section follow the respective narrative for that department or section.

SCHEDULE TO CONSIDER THE FISCAL YEAR 2006 - 2007 BUDGET

Date	Event
October 1, 2005	Package of budgetary instructions delivered to agencies and departments
November 19, 2005	Funding requests submitted to Finance Director
December 31, 2005	Draft budget compiled by the Finance Director and submitted to the Town Manager
January 1, 2006 – March 17, 2006	Town Manager's review of draft budgets, studies/reports and preparation of recommended budget
March 17, 2006	Delivery of proposed budget to Council
March & April 2006 (Dates to be determined)	Work sessions on proposed budget
April 2006	Proposed date for Public Hearing on proposed tax rates. (Rates approved so that tax bills can be prepared and mailed by second week in May.
May 2006	Consideration/adoption of FY 2007 budget

Town of Warrenton, Virginia
Summary of Budget for Period July 1, 2006 to June 30, 2007

<u>GENERAL FUND REVENUES</u>	<u>FINAL</u>			<u>ADOPTED</u>		<u>PROPOSED</u>	
	<u>2004-2005</u>			<u>2005-2006</u>		<u>2006-2007</u>	
General Property Taxes	\$ 635,391	\$	713,800	\$	751,857		
Other Local Taxes	5,437,203		5,599,800		5,710,800		
Licenses, Permits & Fees	370,817		453,087		388,068		
Fines & Forfeitures	91,000		130,000		130,000		
Revenue from Use of Money/Property	102,879		102,270		72,384		
Miscellaneous Revenue	200,150		215,905		184,400		
Non-Categorical Aid	717,266		792,279		127,479		
Categorical Aid	1,120,535		1,137,718		2,139,775		
Transfers & Reserves	257,192		-		11,915,515		
TOTAL GENERAL FUND REVENUES	\$ 8,932,433	\$	9,144,859	\$	21,420,278		

<u>EXPENDITURES</u>							
Legislative Department	\$ 137,066	\$	165,494	\$	182,949		
Executive Department	152,090		206,084		170,364		
Legal Services	89,190		95,338		94,053		
Finance Department	314,375		353,957		376,800		
Memberships & Dues	5,381		5,367		5,736		
Data Processing Department	162,078		127,090		142,338		
Electoral Board & Officials	-		5,700		-		
Public Safety Department	2,132,379		2,295,742		2,495,226		
Public Works Department	2,221,183		2,202,005		2,668,190		
Contributions	67,712		65,940		113,361		
Parks & Recreation	145,420		297,203		-		
Planning & Community Development	437,071		484,479		542,622		
Subtotal	\$ 5,863,945	\$	6,304,399	\$	6,791,639		
Transfers & Reserves	3,068,488		2,840,460		14,628,639		
TOTAL GENERAL FUND EXPENDITURES	\$ 8,932,433	\$	9,144,859	\$	21,420,278		

**Town of Warrenton
FY 2007 Budget**

General Fund Sources of Revenue

General Property Taxes

General Fund Revenues for FY 2007 total \$21,420,278.

**Revenue Description:
FY 2007 Estimate**

**General Property Taxes
\$751,857**

FY 2007 Proposed Property Tax Rates

Property Category	Tax Rate (per \$100 assessed valuation)	Assessment Ratio
Real Estate	\$0.015	100%
Mobile Homes	\$0.00	100%
Tangible Personal Property – General	\$1.00	100%
Tangible Personal Property – Handicapped	\$0.00	100%
Motor Homes, Campers and Boats	\$0.00	100%
Machinery and Tools	\$1.00	100%
Business Personal Property & Computers	\$1.00	100%

General property tax revenues account for 3.5% of General Fund revenue in FY 2007, down from 7.8% for FY 2006. This reduction in overall reliance on general property taxes is an ongoing trend beginning in FY 1997. Several tax rate decreases and two general reassessments later, the Town once again reduces its real property tax rate by 50% to accommodate a 'revenue neutral' tax bill as a result of the 2006 general reassessment of real property for the citizens of the Town of Warrenton.

In projecting real estate property tax revenues, the Town relies on assessed value projections prepared by Fraugier County that use the following factors in determining property values:

- previous year's tax base
- cumulative values of all property reassessed during the year
- estimates of new construction

In projecting personal property tax revenues, the Town adds prior years total assessments and factors in current year estimates based upon historical trends. With the official demise of the 1998 Personal Property Tax Relief Act slated for FY 2007, the Town of Warrenton proposes no personal property tax rate increase to maintain the status-quo of providing 70% of relief to the owners of qualified vehicles with the Town's share of categorical aid from the Commonwealth of \$718,491.

Over the past decade the Town has averaged collecting approximately 97.4% of all general property taxes assessed due to lower property tax bills due to rate reductions and the PPTRA.

General Fund Sources of Revenue

Other Local Taxes

**Revenue Description:
FY 2007 Estimate:**

Local Sales Tax
\$574,800

The Town of Warrenton and Fauquier County levy a 1% local sales tax as allowed by State law. This revenue item is collected by the Commonwealth, along with the variable rate state sales and use tax. Fauquier County receives 50% of local sales tax collections with the remaining 50% split between the County and Incorporated Towns based on the number of school aged children in each locality. Revenue estimates are based on prior year's receipts and projected increases in retail sales based on historical trends and projected revenue by the Commonwealth. Additionally, a number of large retail chains have located in Warrenton during the past few years. It is anticipated that with the addition of Home Depot, Borders, Staples, PetSmart, Sears, and like establishments will make shopping the bypass more appealing to the surrounding communities eliminating, for many, the need to shop Manassas and Fredericksburg. We are projecting a 34% increase in local sales tax revenues for FY 2007 over the current fiscal year. Local sales tax revenue account for 2.7% of the Town's General Fund budget.

**Revenue Description:
FY 2007 Estimate:**

Consumer Utility Taxes
\$966,400

The Town levies a consumer tax on telephone utilities as follows:

Residential	20% of the first \$15 monthly bill.
Commercial/Industrial	20% of the first \$100 monthly bill.

The Town levies a consumer tax on electric utilities as follows:

Residential	20% of the minimum monthly charge imposed plus \$.0158865 for each kilowatt-hour delivered. Maximum monthly tax is \$3.00.
Commercial/ Industrial	20% of the minimum monthly charge imposed

plus \$.015009 for each kilowatt-hour delivered.
Maximum monthly tax is \$20.00.

The Town levies a consumer tax on natural gas utilities as follows:

Residential	20% of the minimum monthly charge imposed plus \$.186 for each CCF delivered. Maximum monthly tax is \$3.00.
Commercial/Industrial	20% of the minimum monthly charge imposed plus \$.15566 for each CCF delivered. Maximum monthly tax is \$20.00.

Revenue estimates are based on prior year's revenues and adjusted in accordance with estimated growth of 0-3%. The consumer utility tax for telephone utilities has decreased slightly for the past two years due to a decrease in the total number of land-lines which have been replaced by DSL and other broadband Internet products. Changes in the way local taxes are levied on communications companies (phone, cellular, cable, broadband Internet) are currently under consideration in the 2007 General Assembly session which may effect actual revenues in the upcoming year. Consumer utility taxes are a significant source of revenue for the Town, growing steadily over the past decade to its current 4.5% contribution to total General Fund revenue.

Revenue Description:

FY 2007 Estimate:

**Business, Professional, Trade or
Occupational License (BPOL)
\$1,337,500**

The Town requires every business located within the corporate limits to pay an annual license tax based upon the business's prior calendar year gross receipts. Businesses are taxed at varying rates based on classifications developed by the State:

Town of Warrenton Business, Professional, Trade or Occupational License (BPOL) Tax Rates – FY 2007

Business Category	FY 2007	FY 2006	Maximum Allowed by State Law
Business, personal & repair services	18.70¢	18.70¢	36.00¢

Business Category	FY 2007	FY 2006	Maximum Allowed by State Law
Contractors	8.50¢	8.50¢	16.00¢
Professional, financial & real estate services	29.75¢	29.75¢	58.00¢
Retail	10.00¢	10.00¢	20.00¢
Wholesale	4.25¢	4.25¢	5.00¢

While this tax and the associated revenue is closely tied to the success of the business community, the actual revenue received over the past ten years has been relatively stable. Revenue estimates are developed focusing on prior year's receipts, tax rate changes, and general economic trends. Physical observation, and subsequent identification of new unlicensed businesses within the corporate limits, an annual function of the finance department, provide additional sources for taxation which are taken into consideration in budgetary estimates. Actual current years' assessments made to date, indicate a more aggressive level of increase in BPOL revenue for FY 2007 of approximately 19.5%. It remains clear that the BPOL levied on local business represent a sizeable revenue source accounting for approximately 6.2% of the General Fund budget.

**Revenue Description:
FY 2007 Estimate:**

**Franchise Fee Utilities
\$136,500**

In prior years, The Town levied a franchise fee on all public utilities providing services to Town Citizens. Effective January 1, 2001, the franchise fee for electric and natural gas utilities became known at the "local consumption tax" due to state law changes, and is in lieu of the gross receipts tax previously imposed by localities on public utilities. Annual budget estimates are based on historical data. Collected for five years, this revenue source has become more stable and more accurate as historical trends have become available.

The FY 2007 tax rate for the local electric utility consumption tax, as set by the Commonwealth is:

Level of Consumption	Tax Rate
First 2,500 kWh delivered	\$0.00038 per kWh
Over 2,500 but less than 50,000 kWh	\$0.00024 per kWh
In excess of 50,000 kWh	\$0.00018 per kWh

The FY 2007 tax rate for the local natural gas utility consumption tax, as set by the Commonwealth is \$0.004 per 100 cubic feet (CCF) delivered per month on the first 500 CCF.

The FY 2007 gross receipts tax on telephone utilities remains at one-half of one percent of the gross receipts.

**Revenue Description:
FY 2007 Estimate:**

**Motor Vehicle Licenses
\$110,000**

The Town requires a motor vehicle decal to be placed on all motor vehicles garaged in the Town as proof of payment of personal property taxes. Annual budget estimates, based on historical data, a decrease in cost for senior citizens beginning in FY 2003, and a decrease in cost for all decals in FY 2004, yield less than 1% of General Fund revenues for FY 2007.

**Revenue Description:
FY 2007 Estimate:**

**Bank Stock Tax
\$535,000**

The Town levies a tax on the net capital of all banks located within the corporate limits at the rate of 80% of the State's franchise tax rate. The Town's current rate is 80¢ per \$100 of net capital. Annual budget estimates are based on historic data and have increased steadily over the last three fiscal years. However, with the loss of a major local bank due to takeover, and the addition of two new local banks, revenue estimates for FY 2007 become more difficult to predict. Accordingly, staff is projecting a significant 28.6% decrease over FY 2006 budget estimate due to the realization of FY 2005 actual receipts of \$381K. The importance of this revenue line item in the overall General Fund budget requires close monitoring over the next few years to determine the fiscal impact recent changes in key players will have on the Town. Bank Stock Tax currently accounts for nearly 2.5% of FY 2007 General Fund revenues.

**Revenue Description:
FY 2007 Estimate:**

**Meals Tax
\$1,660,000**

The Town levies a 4% local tax on meals as defined by the model meals tax ordinance adopted in 2000. A significant source of revenue, representing 7.7% of FY 2007 General Fund revenue, it is largely dependent on the regional travel and tourism economy and the quality and quantity of available establishments within the Town limits. Collected for the first time in FY1987, meals tax revenues have been consistent, showing a direct relation to the general economic climate. The FY 2007 estimate continues to assume some

overall flatness in revenue due to a number of newly established restaurants just outside the corporate limits. The full impact of this potential revenue seepage will be more clearly understood over the next two to three accounting cycles.

It is clear that the Town of Warrenton's and local governments in general, reliance on this revenue source continue to have a major impact on local governmental budgets.

**Revenue Description:
FY 2007 Estimate:**

**Cigarette Tax
\$245,000**

The Town levies a local tax on all cigarettes sold within the corporate limits. The FY 2007 tax rate is 7.5 mills (.0075¢) per cigarette or 15¢ per packet. First levied in FY 1992, revenue has been consistent despite a tax rate increase in FY 1995. In FY 2007, cigarette tax revenues are expected to account for 1.1% of all General Fund revenue.

**Revenue Description:
FY 2007 Estimate:**

**Transient Occupancy Tax
\$145,600**

Transient occupancy taxes have been decreasing during the past several years with FY 2007 revenues estimated with emphasis placed upon historical trends and current economic projections. For the upcoming fiscal year, estimates for transient occupancy taxes are adjusted downward to reflect the loss of revenue from a major hotel chain to be closed for reconstruction during the entire fiscal year. Transient occupancy tax accounts for less than 1% of total General Fund revenue.

Note: All local taxes levied are specifically authorized under the laws of the Commonwealth of Virginia at varying allowable levels.

**Town of Warrenton
FY 2007 Budget**

General Fund Sources of Revenue

Other

The balance of General Fund revenue for FY 2007 totals \$14,957,621 or 69.9% of all General Fund revenues. These revenue sources consist primarily of reimbursements, aid or grants from the Commonwealth of Virginia and Federal Government, fines, investment income, miscellaneous user fees and transfers.

**Revenue Description:
FY 2007 Estimate:**

**Permits, Fees & Licenses
\$388,068**

This revenue source consists primarily of user and permit fees for building or planning related items and grave openings and closings. In 2005, the Town studied the fee schedules of other jurisdictions within the Commonwealth and found it appropriate to revise and amend a portion of the Town's fee structure to reflect the updated cost of development services and include service elements that were not previously in the fee schedule. Zoning and land development application fees were revised at that time and used as a basis for budget estimates in FY 2007. Total revenues in this category have been adjusted according to estimates of zoning and building activity in conjunction with the fee schedules.

**Revenue Description:
FY 2007 Estimate:**

**Fines & Forfeitures
\$130,000**

Court Fines & Forfeitures are traffic, civil and criminal fines received from General District and Circuit Courts. Parking Fines are those assessed by the Town Police Department and collected by the Town.

**Revenue Description:
FY 2007 Estimate:**

**Revenue from Use of Money/Property
\$72,384**

Interest and investment revenue fluctuates with the general economy and the level of the Town's cash balance. The decrease in this line item is due to continued use of excess funds for the Capital Projects. Rental income from lease of General Fund property is also reflected in this line item and is based upon current lease agreements.

**Revenue Description:
FY 2007 Estimate:**

**Miscellaneous Revenue
\$184,000**

This revenue category consists primarily of recycling income, recovered costs, revenue from sale of plastic trashcan liners and sale of miscellaneous material and supplies. Also included is the sale of cemetery lots and proffers for traffic control, recreation, fire, and rescue. Revenue estimates, based on historical data, anticipated new construction build-out, and other contractual commitments by commercial and residential builders and developers, represent less than 1% of total General Fund revenue estimates for FY 2007.

**Revenue Description:
FY 2006 Estimate:**

**Non-Categorical Aid
\$127,479**

Receipts from the Commonwealth not earmarked for a particular program are included in this category. For FY 2007, non-categorical aid consists of the following items:

ABC Profits	\$8,009
Motor Vehicle Rental Tax	119,400
Rolling Stock Tax	70
Total Non-Categorical Aid	\$112,479

ABC profits consist of the Town's share of the Virginia Department of Alcohol Beverage Control profits. With the projected revenue reductions on the Commonwealth's level, ABC profits were reduced by 25% in FY 2004 and an additional 50% in FY 2005. No further reductions have occurred in this area of funding from the Commonwealth since 2005. A 5% tax on short-term vehicle rentals are collected by the Virginia Department of Motor Vehicles and then returned to the locality in which the rental took place. Rolling Stock taxes are levied on railroads with rail lines located within the corporate limits. To date, neither ABC profits, the motor vehicle rental tax nor the rolling stock tax are scheduled for a reduction by the General Assembly.

Estimates for non-categorical aid are based on State budgetary forecasts provided to local governments. Non-categorical aid currently represents less than ½ of 1% of the proposed General Fund budget.

**Revenue Description:
FY 2007 Estimate:**

**Categorical Aid
\$2,139,775**

This revenue category reflects all grants and reimbursements due from the Commonwealth and Federal Government that are to be expended by the locality for specific programs. Dollar amounts in this category are based on specified reimbursement rates which are previously approved grants and vary from year to year based upon program availability and established reimbursement rates. Estimates in all categories are based on preliminary estimates from the Commonwealth with the exception of street and highway maintenance which is based on an actual per mile reimbursement rate for Town maintained arterial and collector streets. FY 2007 items include:

DCJS Law Enforcement Grant	\$209,012
Street & Highway Maintenance	1,079,720
Litter Control	3,500
Distribution of Fire Programs	16,000
Virginia Commission for the Arts	5,000
Miscellaneous Grants	6,100
Patrol Officer Grant	101,952
PPTRA	718,491
Total Categorical Aid	\$2,139,775

With the transition of the PPTRA program from a vehicle based entitlement plan to a fixed block grant funding based on guaranteed annual funding, the Town's allocation of the \$950 million pie is \$718,491 and must be used to provide tax relief to owners of qualified vehicles. While the changes in the method of allocating funding from a % relief to a fixed annual amount, it is clear that this action by the Commonwealth may have a negative impact on General Fund revenues in the years to come unless the State changes the amount allocated to more fully meet the original pledge of providing 100% relief to the State's localities.

Revenue Description:
FY 2007 Estimate:

Non-Revenue Receipts
\$11,915,515

This category includes transfers from other funds or the General Fund's unappropriated fund balance. FY 2007 General Fund transfers of \$11,915,515 include a transfer to the Recreation Fund for construction costs for the recreation/aquatic center/fund.

	Revenue FY/2003	Prior Years Revenue FY/2004	Revenue FY/2005	Adopted Budget	Current Year Actual On 2006/02	Projected Revenue	Department Request	FY/2007 WARRENTON Recommendations	Budget Year Adopted Budget
000999 GENERAL FUND REVENUES									
011000 ** GENERAL PROPERTY TAXES **									
011010 ** REAL PROPERTY TAXES **									
011010-0105 DELINQUENT TAXES				15,000-			15,000-	15,000-	
011010-1982 1982 Real Estate Taxes									
011010-1983 1983 Real Estate Taxes									
011010-1984 1984 Real Estate Taxes									
011010-1985 1985 Real Estate Taxes									
011010-1986 1986 Real Estate Taxes									
011010-1987 1987 Real Estate Taxes									
011010-1988 1988 Real Estate Taxes	165-								
011010-1989 1989 Real Estate Taxes	145-	12-							
011010-1990 1990 Real Estate Taxes	35-	158-							
011010-1991 1991 Real Estate Taxes	167-		304-		18-				
011010-1992 1992 Real Estate Taxes	34-	256-	517-		36-				
011010-1993 1993 Real Estate Taxes	125-	409-	552-		151-				
011010-1994 1994 Real Estate Taxes	185-	784-	638-		278-				
011010-1995 1995 Real Estate Taxes	330-	644-	638-		229-				
011010-1996 1996 Real Estate Taxes	1,214-	784-	638-		229-				
011010-1997 1997 Real Estate Taxes	122-	789-	638-		279-				
011010-1998 1998 Real Estate Taxes	1,209-	873-	646-		367-				
011010-1999 1999 Real Estate Taxes	885-	1,004-	581-		324-				
011010-2000 2000 Real Estate Taxes	712-	958-	559-		141-				
011010-2001 2001 Real Estate Taxes	99,793-	379-	267-		89-				
011010-2002 2002 Real Estate Taxes	103,796-	123,065-	1,514-		126-				
011010-2003 2003 Real Estate Taxes		112,809-	119,953-		389-				
011010-2004 2004 Real Estate Taxes			127,708-	252,600-	120,962-		253,857-	253,857-	
011010-2005 2005 Real Estate Tax									
011010-2006 2006 Real Estate Taxes									
--TOTAL DEPARTMENT--	210,567-	243,544-	254,758-	267,600-	123,618-		268,857-	268,857-	
011020 ** PUBLIC SERVICE TAXES **									
011020-1998 1998 PUBLIC SERVICE TAXES									
011020-1999 1999 PUBLIC SERVICE TAXES		7,116-							
011020-2000 2000 PUBLIC SERVICE TAXES		325	232-		243				
011020-2001 2001 PUBLIC SERVICE TAXES	24-	7,937-	8-						
011020-2002 2002 PUBLIC SERVICE TAXES	3,552-	3,111-	2,323-		9-				
011020-2003 2003 PUBLIC SERVICE TAXES			2,758-	7,200-	1,473-		6,000-	6,000-	
011020-2004 2004 PUBLIC SERVICE TAXES									
011020-2005 2005 PUBLIC SERVICE TAXES									
011020-2006 2006 PUBLIC SERVICE TAXES									
--TOTAL DEPARTMENT--	3,576-	18,162-	5,321-	7,200-	1,239-		6,000-	6,000-	
011030 ** PERSONAL PROPERTY TAXES **									
011030-1994 1994 Personal Property Taxes									
011030-1995 1995 Personal Property Taxes									
011030-1996 1996 Personal Property Taxes	111-								
011030-1997 1997 Personal Property Taxes	883-	93-							

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R E V E N U E

ACCOUNTING PERIOD 2006/02

	Revenue FY/2003	Prior Years Revenue FY/2004	Revenue FY/2005	Adopted Budget	FY/2006 Actual On 2006/02	Current Year Projected Revenue	FY/2007 Department Request	Budget Year WARRENTON Recommendations	Adopted Budget
** PERSONAL PROPERTY TAXES *									
011030-1998	1,497-	702-	37-						
1998 PERSONAL PROPERTY TAXES									
011030-1999	3,991-	316-	667-			53-			
1999 PERSONAL PROPERTY TAXES									
011030-2000	10,640-	1,230-	748-			2,253-			
2000 PERSONAL PROPERTY TAXES									
011030-2001	3,778-	397	19,760-			2,334-			
2001 PERSONAL PROPERTY TAXES									
011030-2002	308,287-	6,744-	16,612-			395-			
2002 PERSONAL PROPERTY TAXES									
011030-2003		350,880-	20,584-			1,371-			
2003 PERSONAL PROPERTY TAXES									
011030-2004			385,508-			1,931-			
2004 PERSONAL PROPERTY TAXES									
011030-2005				410,000-		424,255-			
2005 PERSONAL PROPERTY TAX									
011030-2006							450,000-		
2006 PERSONAL PROPERTY TAXES									
--TOTAL DEPARTMENT--	329,187-	359,568-	443,216-	410,000-	432,592-		450,000-	450,000-	
** PENALTIES & INTEREST **									
011060									
011060-0001	14,466-	14,877-	21,141-	14,000-	10,079-		15,000-	15,000-	
PENALTIES-DEL. TAXES									
011060-0002	12,408-	13,161-	19,612-	15,000-	6,089-		12,000-	12,000-	
INTEREST-DEL. TAXES									
--TOTAL DEPARTMENT--	26,874-	28,038-	40,753-	29,000-	16,168-		27,000-	27,000-	
** OTHER LOCAL TAXES **									
012000									
012010-0001	332,040-	390,691-	458,976-	429,000-	257,727-		574,800-	574,800-	
LOCAL SALES TAX									
--TOTAL DEPARTMENT--	332,040-	390,691-	458,976-	429,000-	257,727-		574,800-	574,800-	
** CONSUMER'S UTILITY TAXES									
012020									
012020-0001	271,761-	284,053-	296,787-	298,300-	145,785-		311,600-	311,600-	
ELECTRICAL UTILITY TAX									
012020-0002	138,023-	144,441-	150,334-	151,700-	85,825-		157,800-	157,800-	
NATURAL GAS UTILITY TAX									
012020-0003	498,146-	468,499-	472,299-	491,900-	296,031-		497,000-	497,000-	
TELEPHONE UTILITY TAX									
--TOTAL DEPARTMENT--	907,930-	896,993-	920,420-	941,900-	527,641-		966,400-	966,400-	
** BUSINESS LICENSE TAXES **									
012030									
012030-1996									
1996 BPOL		36-	46-						
012030-1997									
1997 BPOL	29								
012030-1998									
1998 BPOL	797-	582-							
012030-1999									
1999 BPOL	660-	531-				364-			
012030-2000									
2000 BPOL	533-	598-				579-			
012030-2001									
2001 BPOL	16,414-	1,606-	10-			46			
012030-2002									
2002 BPOL	180,645-	3,559-				247-			
012030-2003									
2003 BPOL	817,990-	123,377-	1,353-						
012030-2004									
2004 BPOL		893,280-	141,808-	1,118,800-	11,897-				
012030-2005									
2005 BPOL			980,156-		206,157-				
012030-2006									
2006 BPOL							1,337,500-	1,337,500-	
012030-2007									
2007 BPOL									
--TOTAL DEPARTMENT--	1,017,010-	1,023,569-	1,123,373-	1,118,800-	339,824-		1,337,500-	1,337,500-	
** FRANCHISE LICENSE TAXES *									
012040									
012040-0001	56,971-	63,500-	70,403-	66,700-	39,947-		70,100-	70,100-	
FRANCHISE FEE-CABLE TV									

TOTAL - ** GENERAL PROPERTY TAXES **

570,204- 649,312- 744,748- 713,800- 573,617- 751,857- 751,857-

	Prior Years		FY/2006		Current Year		FY/2007	
	Revenue FY/2003	Revenue FY/2004	Revenue FY/2005	Adopted Budget	Actual On 2006/02	Projected Revenue	Department Request	Budget Year WARRENTON Recommendations Adopted Budget
013030	** PERMITS & OTHER LICENSE *							
013030-0007	SUBDIVISION FEES	12,317-	11,971-	25,105-	17,125-	6,390-	12,969-	12,969-
013030-0008	BUILDING PERMITS	143,808-	167,411-	185,825-	161,400-	78,991-	174,095-	174,095-
013030-0009	ZONING PERMITS	9,730-	15,090-	14,728-	12,575-	8,856-	14,853-	14,853-
013030-0010	ELECTRICAL PERMITS	2,367-	1,283-	25,109-	34,275-	12,024-	36,000-	18,395-
013030-0011	PLUMBING PERMITS			22,795-	22,795-		23,900-	
013030-0012	MECHANICAL PERMITS			21,230-	21,230-		22,300-	
013030-0013	VA STATE FEE LEVY			4,223-			4,400-	
013030-0014	MISC PERMITS			11,961-			12,600-	
013030-0019	SIGN PERMITS	3,326-	3,235-	5,773-	3,530-	7,712-	6,025-	12,600-
013030-0023	CERT OF OCCUPANCY PERMIT	7,151-	8,650-	7,075-	9,168-	2,725-	7,347-	6,025-
013030-0026	BURIAL PERMITS	19,600-	17,200-	14,550-	16,000-	24,600-	21,000-	21,000-
013030-0030	SOLICITORS PERMIT				10-			
013030-0031	TAXI DRIVER PERMITS	25-	30-		100-	60-	100-	100-
013030-0032	ZONING FEES	1,525-	2,201-	6,040-	4,650-	4,290-	5,289-	5,289-
013030-0035	ZONING APPEALS FEES	1,750-	1,750-	1,600-	1,540-	500-	1,633-	1,633-
013030-0036	REZONING FEES	1,280-	1,080-	830-	2,310-	130-	2,169-	2,169-
013030-0037	SITE DEVELOPMENT FEES	36,101-	48,396-	27,213-	57,900-	43,917-	68,997-	68,997-
013030-0038	REVIEW/INSPECT FEES	16,355-	46,478-	61,726-	65,705-	24,496-	36,627-	36,627-
013030-0040	ARB APPEAL FEE	200-						
013030-0041	UTILITY CONST. PERMIT	390-	1,145-	180-	6,600-	1,950-	1,569-	1,569-
013030-0042	COURT RECOVERY FEES							
	-TOTAL DEPARTMENT--	255,725-	323,960-	375,754-	453,087-	216,651-	451,873-	388,068-
TOTAL - ** PERMITS & OTHER LICENSE *								
014010	** FINES & FORFEITURES **							
014010-0001	COURT FINES & FORFEITURES	134,580-	90,685-	83,401-	95,000-	53,657-	95,000-	95,000-
014010-0002	PARKING FINES	20,490-	45,920-	51,470-	35,000-	19,676-	35,000-	35,000-
	-TOTAL DEPARTMENT--	155,070-	136,605-	134,871-	130,000-	73,333-	130,000-	130,000-
TOTAL - ** FINES & FORFEITURES **								
015000	** REVENUE USE OF MONEY/PROP							
015010-0001	INTEREST REVENUE	252,260-	159,336-	297,990-	100,000-	251,846-	70,000-	70,000-
015010-0003	UNREALIZED GAIN/LOSS ON INVE		76,222					
	-TOTAL DEPARTMENT--	252,260-	83,114-	297,990-	100,000-	251,846-	70,000-	70,000-
015020-0001	RENTAL INCOME	2,587-	22,568-	6,188-	2,270-	1,459-	2,384-	2,384-
	-TOTAL DEPARTMENT--	2,587-	22,568-	6,188-	2,270-	1,459-	2,384-	2,384-
TOTAL - ** REVENUE USE OF MONEY/PROP								
		254,847-	105,682-	304,178-	102,270-	253,305-	72,384-	72,384-

Revenue	Prior Years	Revenue	Revenue	Adopted	Current	Projected	Department	Budget Year	Adopted
FY/2003	FY/2004	FY/2005	Budget	Actual On	Revenue	Request	WARRENTON	Budget	Budget
				2006/02			Recommendations		

CATEGORICAL AID

024040-0010	PTFA REVENUE	549,067-	612,444-	666,962-	692,500-	637,053-	566,000-	718,491-
024040-0012	DISTRIBUTION OF FIRE PROGRAM	8,939-	9,952-	13,136-	11,000-	21,611-	16,000-	16,000-
024040-0014	BLUEMONT SERIES GRANT	5,000-	5,000-	5,000-	5,000-	5,000-	5,000-	5,000-
024040-0019	LODDOWN TRANSIT							
024040-0020	DEPT OF CRIMINAL JUSTICE		1,155-			303,780-		
024040-0021	EMERGENCY SERVICES GRANT		24,115-					101,952-
024040-0022	DEPT OF HISTORIC RESOURCES G			10,124-	10,000-	12,912-	6,100-	6,100-
024040-0023	PATROL OFFICER GRANT							
024040-0099	MISCELLANEOUS GRANTS							
	-TOTAL DEPARTMENT--	1,531,059-	1,681,068-	1,798,365-	1,830,218-	1,577,578-	1,885,332-	2,139,775-

TOTAL - **CATEGORICAL AID**

1,531,059-	1,681,068-	1,798,365-	1,830,218-	1,577,578-	1,885,332-	2,139,775-
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**REVENUE FROM FEDERAL GOVER

033030	DJCP GRANT-FEDERAL	8,596-						
033030-0001	TRANSPORTATION SAFETY-FEDERA							
033030-0002	GROUND TRANSPORTATION	4,498-	556-	500-				
033030-0003	EMERGENCY SERVICES	19,080-						
033030-0004	FEMA GRANT		6,436-					
033030-0005	CRIMINAL JUSTICE GRANT		4,873-					
033030-0006	-TOTAL DEPARTMENT--	32,174-	11,865-	500-				

TOTAL - **REVENUE FROM FEDERAL GOVER

32,174-	11,865-	500-
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NON REVENUE RECEIPTS

041000	PROCEEDS FOR INDEBTEDNESS							
041000-0001	TRANSFERS-INCOMMERANCES							
041050-0001	TRANSFER FROM WATER/SEWER FU							
041050-9501	TRANSFER FROM PERPETUAL CARE							
041050-9511	TRANSFER-RESERVES	23,717-	9,931					
041050-9998	UNAPPROB FUND BAL TRANS							
041050-9999	-TOTAL DEPARTMENT--	23,717-	9,931					

TOTAL - **NON REVENUE RECEIPTS**

23,717-	9,931	11,915,515-	11,915,515-
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TOTAL FOR FUND

7,912,073-	8,327,834-	8,817,414-	9,144,859-	5,410,004-	21,196,480-	21,420,278-
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**Town of Warrenton
FY 2007 Budget**

Function:	Governmental
Fund:	General
Department:	

Program Description

The General Fund accounts for all revenue and expenditures applicable to the general operations of the Town that are not accounted for in other funds.

Manager's Message

The General Fund is a budget supported by local tax revenues, locally generated fees and, to a certain extent, state reimbursements used to support functions which governments are typically expected to provide to their citizens. The FY07 General Fund budget is \$21,420,278 which is an increase of \$ 12,275,419 over the current fiscal year. While this represents a 134% increase over the current budget, exclusive of transfers to the Recreation and Capital Projects Fund, the actual operational difference equates to a net increase of \$359,904 over FY 2006.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	65.1	65.1	68.05	68.05	73.05	5.0
Part Time	10.5	10.5	14.00	14.00	15.00	1.0
Total	75.6	75.6	82.05	82.05	88.05	6.0

**Town of Warrenton
FY 2007 Budget**

Function:	Legislative
Fund:	General
Department:	Town Council

Program Description

The Council of the Town of Warrenton consists of seven Council members and an independently elected Mayor who serve four-year overlapping terms. All legislative powers of the Town are vested in the Town Council as denoted in the Town's Charter. The Mayor of Warrenton presides over the meetings of Council, but does not vote in the Council meetings except in the case of a tie.

The Council is charged and bound, under the laws of the Commonwealth of Virginia and the Town Charter, to determine the needs of the citizenry and the best way to respond to them and to establish the ordinances, policies, and budgets which determine the kind, manner, and cost of services to be delivered.

Manager's Message

The FY2007 proposed budget for Town Council operating expenses is \$ 182,949. The proposed budget includes \$1,300 for continuation of indexing of Council minutes, maintaining the Town Code on the Internet by Municipal Code Corporation, and microfilming Council records which has not been done for several years. It should be noted that the Council took the first step in making all of the Council's minutes readily available to the public via the Town's web site three years ago. Continuation of funding for this endeavor will allow the Town to make Town information, managed by the Town Recorder, available to the public in electronic form.

The Council budget includes funds for the Mayor and Council member's salaries and fringe benefits, fifty percent of the Town Recorder/Executive Secretary's salary and benefits, advertising costs for Council-related public hearings, travel expenses for elected officials to attend conferences and other typical operating expenses to support Mayoral and Council activities.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	.5	.5	.5	.5	.5	0.0
Part Time	.0	.0	.0	.0	.0	0.0
Total	.5	.5	.5	.5	.5	0.0

	----- Prior	Years -----	----- Current	Year -----	-----	-----	-----	-----	-----
	Expenditure	Expenditure	Adopted	Actual On	Projected	Department	Town Manager	Adopted	
	FY/2004	FY/2005	Budget	2006/02	Expenditure	Request	Recommends	Budget	
011010	** LEGISLATIVE ADMINISTRATION								
011030-1000	SALARY-MAYOR	4,800	9,600	7,200	6,400	9,600	9,600		
011010-1102	SALARIES-COUNCIL	16,800	33,600	33,600	22,400	33,600	33,600		
011010-1103	SALARY-RECORDER	30,726	30,726	31,866	21,459	31,633	31,633		
011010-1300	WAGES & EXTRA HELP	4,823	5,351	3,000	2,495	3,000	3,000		
011010-2100	FICA EXPENSE	4,040	5,589	5,428	3,402	5,725	5,725		
011010-2210	RETIREMENT	2,555	2,848	3,016	1,733	3,739	3,739		
011010-2300	HEALTH INSURANCE	17,953	31,813	40,064	22,726	43,845	43,513		
011010-2400	LIFE INSURANCE					364	364		
011010-2700	WORKERS COMPENSATION	31	31	34	27	37	37		
011010-2839	MISCELLANEOUS BENEFITS	2,046	252	680	4,675	765	765		
011010-3100	PROFESSIONAL SVCS	3,428	4,599	3,500	3,260	3,500	3,500		
011010-3101	PROFESSIONAL SVCS - TOWN CRI			8,400	1,631	8,400	8,400		
011010-3200	TEMPORARY HELP SERVICES			500		500	500		
011010-3320	MAINTENANCE CONTRACTS	223	100	950		950	950		
011010-3506	PRINTING	4,083	4,871	4,000	3,142	5,400	5,400		
011010-3600	ADVERTISING	3,444	1,745	2,000	618	2,000	2,000		
011010-3901	MICROFILM RECORDS/INDEX MINU	550	550	1,000	900	4,000	4,000		
011010-5210	POSTAGE	1,858	2,539	2,000	2,000	3,500	3,500		
011010-5230	COMMUNICATION	680	677	700	385	700	700		
011010-5306	SECRETARY BOND	25	52	55	39	55	55		
011010-5307	PUBLIC OFFICIAL LIAB INS	2,927	5,933	6,229	5,942	8,318	8,318		
011010-5308	GENERAL LIABILITY INS	908	1,063	1,116	710	994	994		
011010-5410	LEASE OF EQUIPMENT	1,484	1,846	1,846	1,846	1,846	1,846		
011010-5510	TRAVEL	3,666	1,981	5,000	1,301	5,000	5,000		
011010-5540	TRAINING	928	1,593	1,500	1,690	1,500	1,500		
011010-5810	MEMBERSHIPS & DUES	120	50	160	70	160	160		
011010-5830	PUBLIC RELATIONS		48	500	376	500	500		
011010-6001	OFFICE SUPPLIES	926	1,814	800	818	800	800		
011010-6012	SUBSCRIPTIONS	152	32	100	82	100	100		
011010-6202	FURNITURE & FIXTURES		250		1,350	2,750	2,750		
	--SUB TOTAL--	109,086	149,866	165,494	111,371	183,281	182,949		
	--TOTAL--	109,086	149,866	165,494	111,371	183,281	182,949		

**Town of Warrenton
FY 2007 Budget**

Function:	General & Financial Administration
Fund:	General
Department:	.

Program Description

General & Financial Administration includes funding for operation of the Town Manager's Office, Department of Finance and Human Resources, the General Fund related activities of the Town Attorney's office, payments to the Board of Elections for conduct of Town elections, Town memberships and dues and the General Fund portion of the Data Processing Department.

Manager's Message

General & Financial Administration includes funding for daily operation of the Town Manager's Office, Department of Finance and Human Resources, General Fund related activities of the Town Attorney's office, payments to the Board of Elections for holding Town elections, Town memberships and dues and the General Fund portion of the Data Processing Department. Total expenditures in this category are \$789,291, a 0.5% decrease, or \$4,245 less than the adopted FY 2006 budget. Line item increases are primarily related to personnel costs noted in the budget's introduction section.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	5.5	5.5	5.5	5.5	5.5	0.0
Part Time	1.0	1.0	1.0	1.0	1.0	0.0
Total	6.5	6.5	6.5	6.5	6.5	0.0

**Town of Warrenton
FY 2007 Budget**

Function:	General & Financial Administration
Fund:	General
Department:	Town Manager

Program Description

The Town Manager's office is comprised of a manager and an executive secretary that also serves as Town Recorder.

The Manager is responsible for ensuring that the Town's government functions smoothly on a daily basis. He also has specific responsibilities and authority, as conferred by the Town's Code and Charter.

Manager's Message

The Town Manager's proposed budget for FY 2007 reflects a decrease of \$35,720 over the current fiscal year due to the realignment of a FTE in the Finance Department, and increases in benefits and liability insurance. The Manager's salary and benefits, as noted in prior budgets, are split with the Utilities Fund on an 80/20 basis based upon division of duties to those program areas. The Recorder's salary, as previously noted, is split with the Council budget on a 50/50 basis.

The remainder of the Town Manager's budget can be considered a maintenance level budget. Other proposed expenditures continue funding for travel and training for the Recorder and Manager, as well as a continuation of general office expenses at previous levels of funding.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	1.3	1.3	1.3	1.3	1.3	0.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	1.3	1.3	1.3	1.3	1.3	0.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
** EXECUTIVE ADMINISTRATION								
012110-1101 SALARY-TOWN MANAGER	73,961	76,760	81,000	50,639		82,923	82,923	
012110-1102 SALARY-EXEC. SECRETARY	30,716	30,269	29,733	18,371		31,633	31,633	
012110-1103 EXECUTIVE ASSISTANT			39,851			39,851		
012110-1300 WAGES & EXTRA HELP	511	82	2,000			2,000	2,000	
012110-2100 FICA	8,877	9,123	10,812	5,339		11,215	8,166	
012110-2210 RETIREMENT	9,167	10,448	15,059	6,516		19,123	14,130	
012110-2300 HEALTH INSURANCE	10,347	10,467	15,065	7,171		16,177	13,040	
012110-2400 LIFE INSURANCE						1,862	1,376	
012110-2700 WORKER'S COMPENSATION	135	138	151	121		166	166	
012110-2840 CAR ALLOWANCE				2,141		3,360	3,360	
012110-2899 MISC. BENEFITS	39	36	160	45		180	117	
012110-3100 PROFESSIONAL SERVICES	29	106	100	15		500	500	
012110-3200 TEMPORARY HELP SERVICES			500			100	100	
012110-3310 CONTRACTURAL REPAIR/MAINT		100	100			100	100	
012110-3320 MAINTENANCE CONTRACTS	233		930			930	930	
012110-3500 PRINTING		109	150			150	150	
012110-5210 POSTAGE	147	117	150	133		150	150	
012110-5230 COMMUNICATION	2,686	1,833	1,500	977		2,000	2,000	
012110-5306 SURETY BOND	84	156	164	117		164	164	
012110-5307 PUBLIC OFFICIAL LIAB INS	263	1,483	779	1,485		2,080	2,080	
012110-5308 GENERAL LIABILITY INS	1,252	1,365	1,434	935		1,409	1,409	
012110-5410 LEASE OF EQUIPMENT	1,556	3,068	1,846	1,876		770	770	
012110-5510 TRAVEL	1,552	1,268	1,500	508		1,500	1,500	
012110-5540 TRAINING	943	498	600	338		600	600	
012110-5550 COUNCIL RETREAT/ORNT	2,061	2,061						
012110-5810 MEMBERSHIPS & DUES	579	658	1,000	706		1,000	1,000	
012110-6001 OFFICE SUPPLIES	185	581	500	362		500	500	
012110-6012 SUBSCRIPTIONS	429	1,205	1,000	329		1,000	1,000	
012110-8202 FURNITURE & FIXTURES		378		318		500	500	
--SUB TOTAL--	145,752	152,309	206,084	98,502		221,943	170,364	
--TOTAL--	145,752	152,309	206,084	98,502		221,943	170,364	

**Town of Warrenton
FY 2007 Budget**

Function:	General & Financial Administration
Fund:	General
Department:	Legal Services

Program Description

The line of authority for the Town Attorney and other related legal assistance for the Town of Warrenton is outlined in the Town Code. The attorney is an employee of the Council, serving at Council's discretion. The Council "contracts out" legal services for the Town.

The Town Attorney advises Council and the Town staff on a wide range of legal issues that arise in the conduct of Town business such as personnel issues, ordinance drafting, property and right of way acquisition and land use and planning issues. The Town Attorney also handles police matters including representing the Town in twice-monthly municipal court. The Town Attorney also works with the Board of Zoning Appeals as needed.

Manager's Message

The legal services budget reflects the recent March 9, 2004 decision of the Town Council based on a Request for Proposal award. This is the second year of the contract term. Beginning July 1, 2005, contractual professional legal fees were split 75%/25% between the general fund and the water & sewer fund. The FY 2007 request represents an decrease of \$1,285 over FY 2006 primarily due the a reorganization in the Town Attorney's office.

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----		----- Budget Year -----	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommendations	Adopted Budget
012210								
012210-1100	** LEGAL SERVICES **	2,400	2,400	2,400	1,600	2,400	2,400	
012210-2100	SALARY-TOWN ATTORNEY	184	184	184	16	184	184	
012210-2300	FICA EXPENSE	56	8,692	9,505	6,336	10,506	10,419	
012210-3100	HEALTH INSURANCE	82,834	110,704	68,000	51,187	68,000	68,000	
012210-3110	PROF SERVICES - LEGAL			11,200				
012210-3120	PROF SERVICES - OUTSIDE COUN						9,000	
012210-3600	ADVERTISING	34		779				
012210-5307	PUBLIC OFFICIALS LIABILITY I	387				780	780	
012210-5308	GENERAL LIABILITY INSURANCE	42-						
012210-5510	TRAVEL	716	688	1,000	343	1,000	1,000	
012210-5540	TRAINING			1,000	310	1,000	1,000	
012210-5810	MEMBERSHIPS & DUES	270	330	270	270	270	270	
012210-6012	SUBSCRIPTIONS		48	1,000		1,000	1,000	
	--SUB TOTAL--	86,839	123,282	95,338	60,062	85,140	94,053	
	--TOTAL--	86,839	123,282	95,338	60,062	85,140	94,053	

**Town of Warrenton
FY 2007 Budget**

Function:	General & Financial Administration
Fund:	General
Department:	Finance & Human Resources

Program Description:

The Finance & Human Resources Department provides overall management and supervisory activities of the Town's financial and human resources operations. The department develops financial policy recommendations for the Town Manager and Council. It coordinates central systems development and administers the central computer system. The department provides general accounting and financial reporting services, prepares the Comprehensive Annual Financial Report (CAFR) and the annual budget, provides cash management and investments, coordinates capital financing, develops and administers personnel rules and regulation and administers the Town's data processing, purchasing and risk management functions. The staff also serves as the first point of contact with citizens either personally at Town Hall's reception desk or through monitoring of the Town's "e-mail/billing" and/or phone systems.

Manager's Message

The Finance Department continues to establish itself as a department willing and capable of operating efficiently, providing a wide variety of essential services to both its external and internal customers in a timely manner. One full time staff position currently authorized and filled by two part-time employees, will be filled as full-time as of 07/01/06. It is requested that the part-time position currently filled, will continue to be authorized for FY 2007.

Responsibilities of the department include tax billing and collection, vehicle decal sales, preparation and collection of utility bills, personnel administration, benefits administration, investment of Town funds, accounts payable, administration of the cemetery records, and management of all Town-related financial records. Beyond the traditional financial and human resource functions, the department continues to be the driving force behind the 24 hours e-government initiative that more and more people continue to use and expect.

Included for FY 2007, and partially funded in this department, is a Payroll Classification and Compensation study for all Town departments. In addition to class and salary review, the study will explore educational and experience levels for each position,

providing detailed minimum entry-level requirements. The study will cost \$10,000 and if approved, split 60/40 with the Water & Sewer Administration budget.

With only minor budget increases over the past six fiscal years, the range of services provided and responsibilities assumed have increased significantly. These changes, coupled with increased insurance costs, increased postages effective January 2006 result in an overall increase in the Finance Department of \$22,843 and will allow the department to function more efficiently and meet these ongoing challenges. The department has continued to develop and monitor a Departmental Task Manager in an attempt to capture and better define the responsibilities of each member of the department. The Task Manager has helped the department to better schedule both routine and non-routine tasks.

The Finance Department is charged with the overall responsibility of information systems. Due to the Manager's and Council's commitment to staying abreast with technology, as evidenced by the adoption of the Resolution Encouraging and Supporting the Exploration and Utilization of Current Technologies in Communications and Information Exchange, a 7.3% increase in funding, for both the General and Water & Sewer fund, is requested herein. In FY2007, more than ever, it is imperative that the Town continues to move forward in maintaining and upgrading current systems and equipment. It is also essential that the Town continue to explore and fully incorporate, into its emerging e-Gov website, the use of cutting edge technologies.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	4.2	4.2	4.2	4.2	4.2	0.0
Part Time	1.0	1.0	1.0	1.0	1.0	0.0
Total	5.2	5.2	5.2	5.2	5.2	0.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----	
	Expenditure	Expenditure	Adopted	Actual On	Projected	Department
	FY/2004	FY/2005	Budget	2006/02	Expenditure	Request
012420						
012420-1101	** DIRECTOR OF FINANCE **					
012420-1101	SALARY-FINANCE/HR DIRECTOR	80,252	65,181	68,139	42,960	70,933
012420-1102	SALARY-ACCOUNT SUPERVISOR	39,331	33,799	35,075	22,517	39,056
012420-1103	EXECUTIVE ASSISTANT			17,079		17,079
012420-1104	SALARY-ACCOUNT CLERKS	63,457	67,778	72,384	46,612	77,281
012420-1300	WAGES & EXTRA HELP	19,369	24,038	21,612	15,861	23,385
012420-2100	FICA EXPENSE	23,822	18,268	16,398	12,057	17,422
012420-2210	RETIREMENT	14,926	16,542	19,274	10,374	27,765
012420-2300	HEALTH INSURANCE	13,979	17,372	23,766	15,253	32,576
012420-2400	LIFE INSURANCE					2,703
012420-2700	WORKER'S COMPENSATION	230	235	257	206	283
012420-2830	ICMA CONT/LONGEVITY INCREASE	59,555				
012420-2850	EMPLOYEE INCENTIVE PROG	799		2,000		2,000
012420-2890	EMPLOYEE OF THE YEAR AWARD					1,500
012420-2899	MISC. BENEFITS	140	103	312	218	468
012420-3100	PROFESSIONAL SERVICES	9,242	1,505	9,000		
012420-3120	INDEPENDENT AUDITOR	8,400	10,500	11,550	10,950	12,100
012420-3150	RECORDING COSTS	119	48	750	208	750
012420-3310	CONTRACTUAL REPAIR/MAINT	212		500		500
012420-3320	MAINTENANCE CONTRACTS	718	271	930		930
012420-3500	PRINTING	6,075	5,693	9,925	5,595	9,925
012420-3600	ADVERTISING	4,263	2,319	2,200	1,394	4,400
012420-3901	MICROFILM RECORDS			500		500
012420-5210	POSTAGE	10,388	9,276	11,000	7,137	13,000
012420-5230	COMMUNICATION	2,865	2,736	4,000	1,581	4,000
012420-5306	SURETY BOND	1,098	2,412	1,900	1,979	3,098
012420-5307	PUBLIC OFFICIAL LIAB INS	513	1,483	1,557	1,485	2,080
012420-5308	GENERAL LIABILITY INS	2,235	2,757	2,895	2,434	3,408
012420-5410	LEASE OF EQUIPMENT	1,217	2,968	2,968	1,809	3,200
012420-5510	TRAVEL	298	495	1,100	20	1,000
012420-5540	TRAINING	871	211	1,400	148	1,000
012420-5810	MEMBERSHIPS & DUES	1,376	1,195	1,526	717	1,526
012420-5899	BAD DEBT EXPENSE	207				
012420-6001	OFFICE SUPPLIES	3,034	3,936	4,000	3,181	4,000
012420-6012	SUBSCRIPTIONS	2,070	1,455	2,500	1,150	2,500
012420-6021	MOTOR VEHICLE LICENSES	1,139	1,342	1,600	1,397	1,600
012420-6022	SERVICE CHARGES	682	1,251	1,000	778	1,000
012420-8202	FURNITURE & FIXTURES	1,055	906	4,800	2,506	2,300
	--SUB TOTAL--	373,937	296,075	353,957	210,527	385,268
						376,800
			</			

**Town of Warrenton
FY 2007 Budget**

Function:	General & Financial Administration
Fund:	General
Department:	Town Memberships & Dues

Program Description

The Department contains costs relating to Town-wide memberships and dues in professional organizations providing resources to local governments. Group memberships include the Virginia Municipal League and the Institute of Government at the University of Virginia.

Manager's Message

There is a nominal increase in the membership costs for the Town's participation in the Virginia Municipal League, an organization which provides direct technical, lobbying, and legislative assistance to Virginia local governments. There is no change in memberships and dues for the Virginia Institute of Governments, an organization which keep local governments apprised of technological changes and product improvements.

The Town has elected to no longer participate in the Virginia Innovation Group at this time due to duplication of resources from other Town memberships.

A request for \$650 in funding the Town's continued membership in the Fauquier County Chamber of Commerce is included in the FY 2007 proposed budget.

--TOTAL--

-----	Prior	Years	-----	-----	Current	Year	-----	-----FY/2007	Budget Year	-----
Expenditure	Expenditure		Adopted		Actual On	Projected	Department	Town Manager	Adopted	
FY/2004	FY/2005		Budget		2006/02	Expenditure	Request	Recommends	Budget	
3,579	3,881		4,217		4,217		4,596		4,586	
1,000										
500	500		500		500		500		500	
			650		650		650		650	
5,079	4,381		5,367		5,367		5,746		5,736	
5,079	4,381		5,367		5,367		5,746		5,736	

**Town of Warrenton
FY 2007 Budget**

Function:	General & Financial Administration
Fund:	General
Department:	Data Processing

Program Description

This department or cost-center provides accountability for data processing hardware & software support and maintenance costs. The department reflects expenditures for the General Fund only, with a fixed percentage of total data processing costs allocated to the Water & Sewer Fund Administration department.

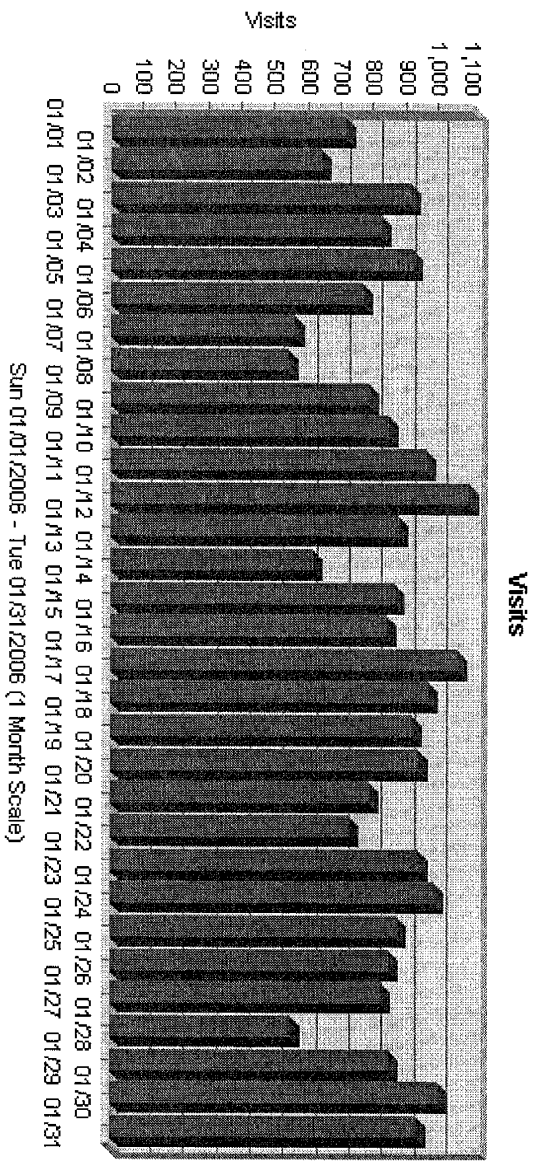
Manager's Message

As allocated between the General and Water/Sewer Funds, this department includes a slight increase of \$15,248, it can otherwise be considered predominately a maintenance level budget which also recommends upgrades to current network infrastructure to ensure the Town maintains the integrity of its network infrastructure.

It is clear that the Town's website has become a very popular site since its debut in June 2001 featuring many e-Gov applications. Since the debut of MyTown and its no user fee online payment option, the Town has received over 10,700 online payments totaling \$570,000. In FY 2005, the Town received 3,529 on-line payments totaling \$175,270 up sharply from 2,700 transactions totaling over \$150,000 in FY 2004.

Over 1,350 individuals and businesses have logged on and created a personal portfolio to manage their utility, tax and decal accounts, hundreds more have logged on to make a "quick payment" on one or more of these accounts. We anticipate that with more promotion, more citizens will take advantage of the many unique services offered on this site.

Statistics for January 2006, shown below, indicate that the Town's website has become a very useful and popular source of information of Town citizens, business, and visitors.



General Statistics — Sun 01/01/2006 — Tue 01/31/2006

Hits	
Entire Site (Successful)	558,767
Average per Day	18,024
Home Page	48,450
Page Views	
Page Views	90,138
Average per Day	2,907
Average per Unique Visitor	14
Document Views	86,233
Visits	
Visits	25,969
Average per Day	837
Average Visit Length	00:11:28
Median Visit Length	00:00:02
International Visits	0%
Visits of Unknown Origin	100%
Visits from United States	0%
Visits Referred by Search Engines	0
Visits from Spiders	6,799
Unique Visitors	6,154
Visitors Who Visited Once	4,181
Visitors Who Visited More Than Once	1,973
Visitors	

In addition to on-line payments, staff continues to receive a wide variety of e-mail inquiries with questions relating to street light outages, refuse pickup schedules, utility rates, and tax bills. Additionally, finance staff has been able to direct large real estate mortgage companies to monitor their customer's mortgage loans using the Town's on-line profile method of managing real estate tax bills.

Doing business with the Town Of Warrenton has been streamlined by the addition of formal solicitations (IFB's and RFP's) to the website as well as the ability to review bids received and awards made. Additionally, businesses continue to enjoy the ability to add their company information to the Town's bidders list. The number of unique hits for these pages has grown rapidly over the past year.

With the introduction of the Help Desk in September 2004, citizens and staff can report an incident or a problem and monitor the progress of the issue until to resolution. The Help Desk allows citizens to have one on one contact with Town staff 24 hours a day, 7 days a week.

Currently, with a few mouse clicks, any Town Citizen or Business can access their utility account, personal property and real estate tax assessments and bills, vehicle decal and business license renewals 24 hours a day using the Town's secure server. These services are in themselves unique for a small Town to offer its citizens and businesses and it is clear from the statistics provided above that they are being well used.

The addition of MyPages, a planned and secure Intranet for staff use, enables staff to send and receive e-mail, review Town databases and access shared documents from any computer with an Internet connection. MyPages includes a well-defined, incident based, Help Desk to assist staff better manage citizen inquiries, complaints, suggestions. MyPages use has grown significantly since the recent training work session and as staff has become comfortable with the web based environment. Recent statistics show a full ten percent of visits to the Town's web pages were to MyPages.

Ongoing enhancements to the Intranet will only increase staff productivity as we include more user-friendly menus and additional databases.

Summary of Activity for Report Period - Sun 01/01/2006 – Tue 01/31/2006	
Average Number of Visits per Day on Weekdays	898
Average Number of Hits per Day on Weekdays	21,025
Average Number of Visits per Weekend	1,240
Average Number of Hits per Weekend	19,239
Most Active Day of the Week	Tue
Least Active Day of the Week	Sat
Most Active Date	January 03, 2006
Number of Hits on Most Active Date	27,095
Least Active Date	January 01, 2006
Number of Hits on Least Active Date	7,221
Most Active Hour of the Day	10:00-10:59
Least Active Hour of the Day	03:00-03:59

Forty percent of data processing costs are allocated to the Water & Sewer Administration department.

The Town's Wide Area Network (WAN) has developed and matured into a practical, cost effective, and efficient group of Local Area Networks (LAN). The industry "rule of thumb" for systems and network administrative support is 1 full time support person for every 100-network nodes. This is considered when there is an up-to-date and stable operating platform. The Town of Warrenton continues to be able to reduce the professional services budget by utilizing Finance staff to complete some of the routine tasks associated with operating the Town's networking systems. While this reduces cost in the IT related budget, it dual tasks personnel in justified full-time, non-IT slots and has an impact on the overall upkeep of IT systems. In FY2007, with a modest decrease in the professional services line item, the Town will be able to maintain our current system and complete the recommended listed upgrades.

The Town has streamlined its use of network consulting services by creating a user help desk hosted by our current contractor F1. First implemented in December 2004, this effort provides quicker and more reliable help services to the end user while reducing the overall total cost of providing these services to Town Staff.

We continue to implement upgrades to our infrastructure. These implementations will continue to help with efficiencies at the user level and will increase communication with the constituency. Supporting these new capabilities within our infrastructure is critical. The FY 2007 maintenance level professional services budget request will allow the Town to continue to update and maintain at current levels, the network operating system, e-mail platform and perform full network support functions. The following tasks will be performed within this increased support:

- Systems and Network Administration
- Web site and server administration
- Documentation and Configuration Management
- Hardware and Software version control and inventory
- Implementation of new equipment and capabilities
- Systems projects as necessary

Major programs planned for the Town's network for FY 2007:

Professional Services

Suggested FY 07 Professional Services budget for systems administration and network related issues = \$63,968.

This is based on tasks associated with the RFP for LAN/WAN support that was competed in May 2002 and updated as of December 1, 2004. All tasks performed for maintenance have been captured in the Statement of Work dated December 1, 2004.

FY 07 Maintenance Purchases/Renewals

Cisco SMARTnet Maintenance

The Town will purchase/renew Cisco SMARTnet maintenance for existing Cisco networking equipment to include routers, switches and firewalls. The SMARTnet maintenance is for one PIX firewall, one 3640 router, and two 3550 series switches and two 2950 series switches. This maintenance extends and enhances the operational lifetime of Cisco networking devices and Cisco IOS software. It also provides rapid access to vital information and technical assistance in supporting Cisco networking devices to include access to the Cisco Technical Assistance center (TAC), Cisco IOS software updates and advanced replacement of failed hardware.

Dell/Microsoft Agreement Renewal

The Town will renew the Dell/Microsoft maintenance agreement for the Microsoft software running on the Town servers and workstations. This includes software assurance for the following Microsoft products: Server 2003, XP Professional and Office 2003.

LANDesk Software Maintenance

The Town will renew Software Maintenance Agreement for the LANDesk software. This agreement provides all LANDesk product updates to the Town. As new products are released, the Town will be notified and given immediate access to the latest major and minor product updates for the LANDesk software. The agreement also provides the Town access to the LANDesk Support Web Site.

Additional Projects to be Funded in FY 07 and Out Years

New PC Purchase

This is the annual project to perform a technology refresh of twelve workstations to the latest Dell platform. The new workstations are purchased through the State of VA contract with Dell.

Intranet Redesign

The TOW's website was initially implemented in 2001. Since then, the website has gone through mostly minor changes or enhancements. It is recommended that the TOW's website be re-designed and engineered to better suit the TOW's needs and increase efficiency and productivity. This re-design and engineering effort will include graphics and content design, as well as assessing backend database technologies and processes such as that is currently used for online payments.

Microsoft SQL 2005 Upgrade

The TOW currently has been utilizing Microsoft SQL Server 2000 as the primary database software application for the past five years. Microsoft has since released Microsoft SQL Server 2005 as its next generation database server platform. Microsoft SQL 2005 includes a new Management Studio that integrates with the Microsoft .NET common language runtime to help build, debug, and operate applications faster and more efficiently. It also includes enhancements for higher security, availability and security to run applications with native data encryption, secure default settings, and password policy enforcement. This will ensure the TOW has maximum future capabilities and

compatibility with upgrades and releases to software for the Web site and third-party packages running SQL Server as their back-end database. Additionally, it will ensure the TOW remains completely up-to-date with patches and security releases from Microsoft.

Firewall Technology Refresh

The current Cisco PIX firewall at Town Hall is nearly 5 years old, and Cisco has announced the end-of-sale and support of this firewall. In addition, the life expectancy of a firewall is approximately 3-5 years due to the introduction of newer firewall technologies. As a result, recommend a technology refresh for the TOWs firewall by replacing it with a Cisco PIX 515E Firewall Failover Bundle. The Cisco PIX 515E Firewall is a market-leading security appliance that provides robust user and application policy enforcement, multi-vector attack protection and secure connectivity through a wide range of security and networking services. The failover bundle capability provides a cost effective Active-Standby high availability solution in the event of a failure to the primary firewall minimizing downtime to users.

GIS System

For the past few years, F1 has been invited to attend meetings with the TOW to discuss plans for a new GIS system, however it has never really got off the ground. The TOWs water and sewer and zoning departments have expressed interest the past several years in an upgrade to the GIS system to a centralized server-based system. Additionally, there are Web add-ons which can be purchased to allow the public to view the TOWs GIS information in a user-friendly Web interface, which can be integrated with the TOWs Web site. This project will include necessary server hardware, server software, and client software for 3 workstations.

Phone System Upgrade for Public Works

This project will install a complete revamp of the current phone system at Public Works to include updated software version on phone switches, upgraded console phones for receptionists, upgraded handsets for all other users, upgraded voicemail system. Additional programming for all devices is included as well as user training. The budget price includes all hardware, installation, and project management.

Replication of Critical Files to Alternate Site

Currently, the TOWs critical data (i.e. financial files, records, etc.) reside on a file server which is backed up to tape on a regular basis. In the event of a hardware failure to the server (or worst case disaster at Town Hall), the hardware must be repaired (i.e. replacement parts installed, etc.) and data restored from backup tapes. Recommend engineering and implementing a technical solution to replicate critical TOW data/files to an alternate site in the event of a disaster at Town Hall. For example, critical data could be replicated real-time to an existing server at Police Department or Public Works minimizing restoration time to critical files in the event of a disaster at Town Hall.

Environmental Monitoring at Police Department and Public Works

Town Hall was recently fitted with a NetBotz 320 for monitoring environmental conditions in the server room at Town Hall. The NetBotz 320 is an integrated network appliance that is installed in the server rack, and monitors environmental conditions such as air flow, temperature, humidity, audio and dew point. It also includes an external door sensor for monitoring the state of the door (open/close) in server rack. If an alarm or alert condition is detected by the NetBotz 320, the network appliance sends an email alert to helpdesk@warrentonva.gov. Recommend installing a NetBotz 320 at Public Works and Police Department to ensure proactive monitoring of environmental conditions of computer equipment supporting these locations.

Fiber Optic Connectivity to Public Works

The TOW recently implemented a state-of-the-art fiber optic network backbone to link Town Hall, Police Department and the Waste Water Treatment Plant. Currently, network connectivity to Public Works is via a DSL circuit that is leased monthly. Recommend extending the TOWs fiber optic network infrastructure to include Public Works. During the initial fiber installation, additional fiber was run from Town Hall to the fiber hub located at the Sheriffs Office for future expansion. Thus, additional fiber optic cables would only need to be run from the Sheriffs Office to Public Works. Bringing the Public Works building onto the TOWs fiber optic network backbone would provide Public Works with the same reliable, high speed network that is utilized by the Police Department and Waste Water Treatment Plant, as well as eliminate the monthly recurring cost of the DSL circuit from Town Hall to Public Works.

		Prior Years		Current Year		FY/2007		Budget Year	
		Expenditure	Expenditure	Adopted	Actual On	Projected	Department	Town Manager	Adopted
		FY/2004	FY/2005	Budget	2006/02	Expenditure	Request	Recommend	Budget
012700	DATA PROCESSING DEPARTMENT								
012700-1102	WAGES & EXTRA HELP	226							
012700-2100	FICA EXPENSE	24							
012700-3100	PROFESSIONAL SERVICES	70,144	41,029	61,920	27,523		63,968	63,968	
012700-3310	CONTRACTUAL REPAIR	80		900			900	900	
012700-3320	MAINTENANCE CONTRACTS	13,465	13,175	18,520	10,573		18,820	18,820	
012700-5230	COMMUNICATION	3,108	2,772	3,000	1,853		3,000	3,000	
012700-5510	TRAVEL			400			400	400	
012700-5940	TRAINING	338		2,000			2,000	2,000	
012700-6001	OFFICE SUPPLIES	1,575	596	2,000	1,027		2,000	2,000	
012700-6012	SUBSCRIPTIONS	941	225	500	246		500	500	
012700-8207	DATA PROCESSING EQUIPMENT	23,268	54,014	37,850	28,350		50,750	50,750	
--SUB TOTAL--		113,162	111,811	127,090	69,572		142,338	142,338	
--TOTAL--		113,162	111,811	127,090	69,572		142,338	142,338	

**Town of Warrenton
FY 2007 Budget**

Function:	Board of Elections
Fund:	General
Department:	Electoral Board

Program Description

The Code of Virginia requires municipal elections and makes these localities responsible for the costs associated with them. This department accounts for all costs incurred to hold Town Council elections

Manager's Message

There are no municipal elections slated for FY2007.

	Prior	Years	Adopted	Current	Year	Budget	Adopted
	Expenditure	Expenditure	Budget	Actual On	Projected	Department	Town Manager
	FY/2004	FY/2005	Budget	2006/02	Expenditure	Request	Recommendations
013100							
	** ELECTORAL BOARD & OFFICIAL						
013100-1100	ELECTIONS OFFICIALS	2,975	3,000				
013100-5410	LEASE OF VOTING MACHINE	1,395	1,500				
013100-5420	LEASE OF BUILDINGS	1,185	1,200				
113100-6001	OFFICE SUPPLIES (BALLOTS)	5,555	5,700				
--SUB TOTAL--							
	5,555		5,700				
--TOTAL--							

**Town of Warrenton
FY 2007 Budget**

Function:	Public Safety	
Fund:	General	
Department:		

Program Description

The Public Safety budget includes financial support for the Police, Volunteer Fire, and Inspections departments.

Manager's Message

FY 2007 functional expenditures of \$2,495,226 represents 11.65% of the total General Fund budget and has increased \$199,484 over FY2006.

Both the Police Department and Inspections Department show an increase in expenditures due mainly to the increases in the cost of benefits, proposed new sworn and civilian positions, and equipment. The Town Of Warrenton's contributions for the Fire/Rescue department remain unchanged from the previous fiscal year.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007 *	Change
Full Time	27.30	27.30	28.25	28.25	32.25	4.00
Part Time	1.00	1.00	1.00	1.00	.05	.05
Total	28.30	28.30	29.25	29.25	32.30	4.50

* Includes 2 FTE possible grant funded police officers.

**Town of Warrenton
FY 2007 Budget**

Function:	Public Safety
Fund:	General
Department:	Police Department

Program Description

The Police Department provides law enforcement, public safety services, crime prevention, Neighborhood Watch, and Triad (a law enforcement/senior citizen crime prevention program.) Working closely with Town businesses and citizens, the department's objective is to prevent and/or reduce crimes through a community oriented policing concept. The department delivers services to businesses and citizens through interaction and community involvement.

Manager's Message

The Police Department has operated with 21 sworn officers since **1996**. The Department has responsibility within the Town's boundaries for enforcing laws of the Commonwealth, parking enforcement, traffic control, community policing, criminal investigations, crime prevention and other police-related activities. The Department strives to keep up with current crime trends, crime statistics, demands for service, increased population and community service needs.

During FY 2006, the Department made 3,096 arrests; issued 1,466 traffic citations, 2,827 parking tickets, 1,078 written warnings and 551 felony and misdemeanor arrests. The department has also logged 145,233 miles on its fleet of patrol cars. A request of two additional officers is needed to allow for a Sgt., Cpl and two officers on each squad. Two grant related positions will be sought for "Special Operations." It should be noted that the Deputy Chief of Police position is not considered necessary at this time and is being eliminated in order to underwrite the two new non grant positions.

Presently, we have two investigators that are carrying a large caseload ranging from vandalism to attempted homicide. Each case, small or large, requires follow up, dialogue with victims, suspects and witnesses, supplements, guidance from Commonwealth Attorneys, court appearances, evidence collection and testimony. The increase in officers will allow for more follow up investigations

to be accomplished by street personnel rather than relying so heavily on the two criminal investigators. With this, come more experienced officers.

With a true focus on community policing the Special Operations Division will utilize bike patrols to get closer to members of the community and establish relationships, thus creating a flow of information that leads to case closure. The bike teams provide their pager numbers to citizens for quick contact. They would be able to back up officers, fill in where needed, and respond on calls when the need arises.

With the addition of the Boys and Girls Club to the recreation site, bike officers can mentor this group of individuals in an effort to curtail future criminal activity and provide the much needed relationship that many of these kids lack. The bikes will be visible to everyone that frequents the center and will hopefully deter negative behavior.

In addition to the new officers, a fulltime civilian position will replace a part time position. This full time civilian is needed to coordinate training, monitor accreditation, re-implement the alarm policy and handle cruiser and facility maintenance and will partially offset by the reduction of one current part time position. As mentioned on the prior pages, the Deputy Chiefs position would also be utilized to absorb cost associated with the proposed “realignments.”

WARRENTON CRIME RATE 1985-2005

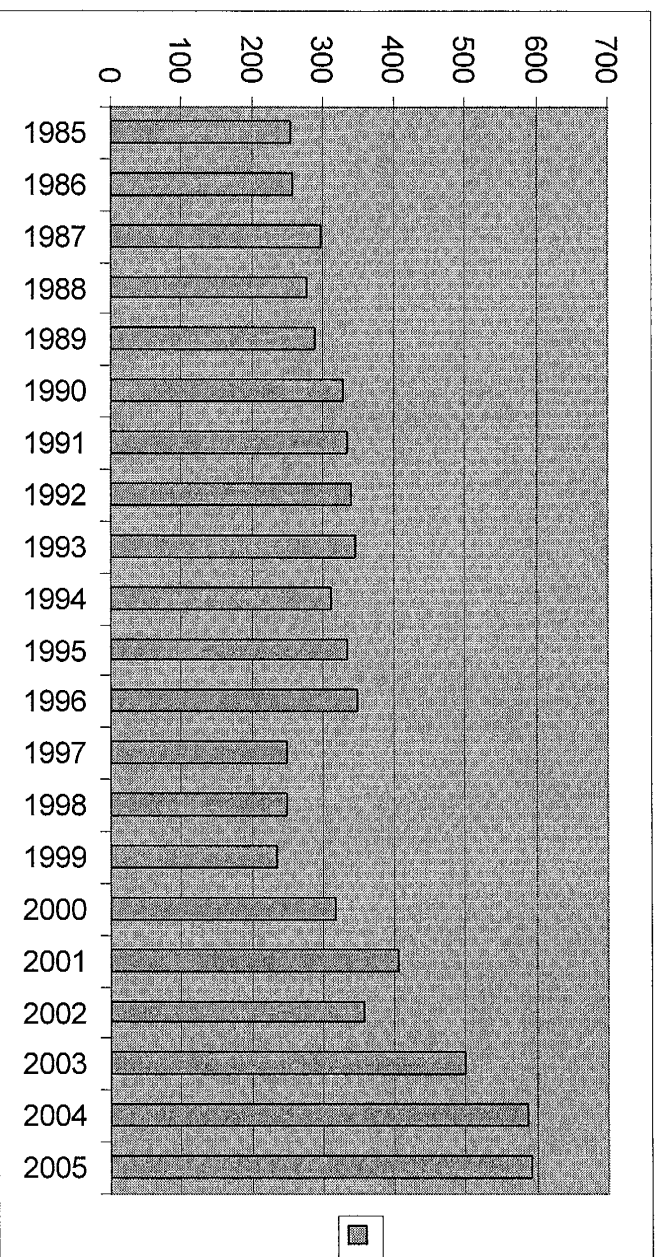


Table above reflects Group A, Part I and II offenses as reported by the State of Virginia

FY 2007 Authorized FTE's:

Position	Full Time Equivalent Employees (FTE's)
Chief	1.0
Captain	1.0

Position	Full Time Equivalent Employees (FTE's)
First Sergeant	2.0
Sergeant	5.0
Corporals	5.0
Officers	9.0
Special Operations Grant Officers	2.0 Contingent on grant approval
Parking Enforcement Officer	1.0
Senior Administrative Assistant	1.0
Records Clerk	1.0
Administrative Civilian	1.0
Total Authorized	29.0

* \$10,000 allocated for funding promotional process.

FY 2006 Significant Accomplishments:

- Numerous drug arrests were accomplished by the Blue Ridge Task Force and town officers, that lead to a large number of asset and drug seizures. These asset seizures have been turned back to the Town of Warrenton to allow the Department to improve its service to the community and quality of life.
- Two officers were recognized by MADD for their significant contributions towards DUI enforcement.

FY 2007 Departmental Goals:

- To increase safety of the citizens of the town of Warrenton. To continue to handle calls for service in a timely, courteous and professional manner as well as provide personal service on all calls.
- To increase police visibility through bicycle patrols and foot patrols.
- To increase traffic regulation as requested by the residents.
- To provide for extended surveillance and undercover work in order to continue the pressure on drug traffic.
- To provide staffing for public events with less use of overtime.

- To increase officer safety by keeping shifts staffed adequately.
- To cut overtime costs by having more manpower to accomplish the goals of the agency and address the concerns and needs of the community.
- To positively impact the juvenile/police relationship by having bike officers mentor students from the Boys and Girls Club.

** POLICE DEPARTMENT **

031100-4200-608

FUEL

-- INTERNAL SERVICES --

-- SUB TOTAL --

031100-4200-609

REPAIR PARTS & TIRES

-- INTERNAL SERVICES --

-- SUB TOTAL --

031100-4200-699

OTHER MOTOR POOL COSTS

-- INTERNAL SERVICES --

-- SUB TOTAL --

031100-5210

POSTAGE

031100-5230

COMMUNICATION

031100-5306

SURETY BOND

031100-5307

PROFESSIONAL LAB INS

031100-5410

LEASE OF EQUIPMENT

031100-5510

TRAVEL

031100-5540

POLICE TRAINING

031100-5810

MEMBERSHIPS & DUES

031100-6001

OFFICE SUPPLIES

031100-6010

POLICE SUPPLIES

031100-6011

WEARING APPAREL

031100-6012

SUBSCRIPTIONS

031100-6023

NARCOTICS FUND

031100-6099

MATERIALS & SUPPLIES

031100-7001

E-911 SYSTEM CONTRIBUTION

031100-8202

FURNITURE & FIXTURES

031100-8203

COMMUNICATION EQUIPMENT

031100-8205

MOTOR VEHICLES & EQUIP

031100-8207

DATA PROCESSING EQUIPMENT

031100-8221

GRANT EXPENDITURES

-- SUB TOTAL --

-- TOTAL --

Expenditure FY/2004	Prior Years FY/2005	Adopted Budget	Current Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Budget Year Adopted Budget
18,692	25,079	20,000	16,955		26,000	26,000	
18,692	25,079	20,000	16,955		26,000	26,000	
18,692	25,079	20,000	16,955		26,000	26,000	
9,919	12,933	9,800	8,639		9,800	12,000	
9,919	12,933	9,800	8,639		9,800	12,000	
9,919	12,933	9,800	8,639		9,800	12,000	
894	6,093	2,700	1,285		2,700	3,500	
894	6,093	2,700	1,285		2,700	3,500	
894	6,093	2,700	1,285		2,700	3,500	
1,594	1,397	1,680	988		2,080	1,600	
11,332	11,359	13,134	5,009		12,434	12,434	
502	626	657	469		657	657	
4,204	8,480	8,904	11,216		15,702	15,702	
4,024	5,464	3,663	3,701		4,080	4,080	
1,957	2,168	3,200	2,401		3,200	3,200	
8,754	8,851	12,875	7,120		12,875	12,875	
390	585	1,100	407		1,100	1,100	
3,901	5,833	3,950	2,928		3,950	3,950	
5,780	7,683	14,000	5,923		8,100	8,100	
9,539	17,869	14,320	3,926		12,750	12,750	
253	290	500	829		500	500	
2,000	1,422	4,200	926		4,200	4,200	
4,950	5,485	7,000	6,029		7,000	7,000	
793	314	1,050	1,379		3,600	3,600	
48,131	48,202	60,000	4,074				
7,683	4,806	10,300	1,491		6,100	6,100	
115,787	130,506	160,533	76,493		100,844	100,364	
1,675,517	1,771,973	1,926,414	1,293,876		1,999,075	2,100,260	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Safety
Fund:	General
Department:	Fire & Rescue Services

Program Description

The Town of Warrenton continues to provide support to the Warrenton Volunteer Fire Department, which now includes the “merged” Volunteer Fire Company and Rescue Department components. Also included in this function are costs associated with the Town’s Fire Marshall.

Manager’s Message:

The men and women of the Warrenton Volunteer Fire Department continue to operate an almost totally volunteer fire department, with the assistance of the Town and Fauquier County. The Town provides funding for one full time paid driver.

The County currently provides the fire department with \$150,000 in funding; however, the County is recommending that the fiscal year ’07 funding level be increased via the fire and rescue levy (i.e. the proposal is; an increase to real estate assessments of property owners at \$.035 per \$100 of assessed value). In addition to the aforementioned fire/rescue levy, which Warrenton’s citizens will also continue to pay via the County’s proposed tax increases, the Town “passes on proffer funds”. These proffer funds were in excess of six figures in FY ’06. Therefore, it is recommended that the annual contribution line item historically provided by the Town remain to the Fire Department at \$21,248. Additionally, the request for training “protective wearing apparel” and communications equipment continues to be viewed as being critical to the well being of the volunteers and by extension the community.

It is also being recommended that the funding to the Rescue Squad component of the newly merged organization, be held at the historical figure of \$29,238 (i.e., both “contributions totaling \$50,496”).

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	1.25	1.25	1.25	1.25	1.25	0.00
Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Total	1.25	1.25	1.25	1.25	1.25	0.00

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
** FIRE & RESCUE SERVICES **						
032100						
032100-1101						
SALARY-FIREMAN	37,575	39,266	41,147	26,705		45,791
032100-1102						
SALARY-FIRE MARSHALL	11,308	11,819	11,640	4,003		14,223
032100-2100						
FICA EXPENSE	3,733	3,901	4,038	2,343		4,591
032100-2210						
RETIREMENT	3,579	5,068	5,279	2,812		7,520
032100-2300						
HEALTH INSURANCE			991			1,095
032100-2400						
LIFE INSURANCE						732
032100-2700						
WORKER'S COMPENSATION	698	712	780	625		859
032100-2899						
MISC. BENEFITS	38	25	100	36		113
032100-3100						
PROFESSIONAL SERVICES	20	106				
032100-3310						
CONTRACTUAL REPAIR/MAINTENAN						
032100-5308						
GENERAL LIABILITY INS.	431	446	468	484		677
032100-5410						
LEASE OF EQUIPMENT			3,010			
032100-5510						
TRAVEL	905	1,753	850	658		850
032100-5540						
TRAINING						
032100-5540						
CONTRIBUTION FIRE DEPARTMENT	21,248	21,248	21,248	15,936		32,000
032100-5686						
PROPFERS-FIRE DEPT			15,952			50,496
032100-5687						
FIRE PROGRAM FUND	9,952	13,136	11,000	21,611		16,000
032100-5688						
WHITE'S MILL-FIRE PROPFERS						
032100-5689						
CONTRIBUTION RESCUE SQUAD	29,248	29,248	29,248	7,312		
032100-5700						
PROPFERS-RESCUE SQUAD			15,953			
032100-5701						
WHITE'S MILL-RESCUE PROPFERS						
032100-5810						
MEMBERSHIPS & DUES	180	180	180	180		180
032100-6011						
WEARING APPAREL	984	423	8,500	238		8,500
032100-6099						
MATERIALS AND SUPPLIES	303	136		239		
032100-8203						
COMMUNICATION EQUIPMENT	5,161		10,000			10,000
--SUB TOTAL--	125,363	127,467	180,384	83,182		193,627
--TOTAL--	125,363	127,467	180,384	83,182		193,627
						195,346

**Town of Warrenton
FY 2007 Budget**

Function:	Public Safety
Fund:	General
Department:	Inspections Department

Program Description

The Inspections Department provides all inspections for the Town to insure compliance with Federal, state and local ordinances for the protection of public health and safety with respect to the occupancy and sufficiency of property use and development. Inspection activities include building and fire code compliance; soil and erosion control; site development, utilities and zoning consistency. The department also enforces the Building Maintenance and Fire Prevention Codes; provides technical advice to citizens, contractors, and business owners; aids in the Town execution of public projects; and assists other Town staff members.

The Department, while partially included in the Public Safety functional classification, is under the supervision of the Director of Planning & Community Development reflecting the enforcement and ordinance responsibilities under that department. The Inspections Department delivers a level of service to the public and insures compliance with Town ordinances. The Department strives to keep citizens, contractors, businesses and other staff members up to date on any Building Code changes.

Manager's Message

The Inspection Department activity has continued at a significant pace. While private development inspections have increased slightly, the inspection of public improvements and infrastructure has increased requiring significantly more time per inspection than typical building inspections. Infrastructure inspections include utilities for new subdivisions, road improvements and other public projects. The department also provides plan review for building permits, erosion and sediment control, fire protection, site development, and public utilities. Department personnel provide field inspections for compliance with all of these activities plus signage, elevators, zoning, special facilities and property maintenance. The Inspectors are also responsible for enforcement of these codes generally including notices to comply, stop work orders, corrections statements and, when required, appearance and testimony in court. Even with these responsibilities, the department is taking steps to maintain efficient turn-around of services requests that include forty eight (48) hours for field inspections and building permit processing goals of five (5) to twenty (20) working days for plan review, depending on the scope and size of the construction proposal.

The Town has received numerous building permit applications and processed them to the continued high standard of construction that has become the hallmark of Town development. Significant commercial projects in the past year include continued work on the Fauquier Hospital Expansion and site improvement; an expansion and renovation of the Warrenton Shopping Center with Borders and other exciting new stores; Walgreen's Pharmacy; Home Depot; and numerous office buildings at North Rock, North Rock Plaza and Lineweaver Technology Park. New public projects include the renovation of the Fauquier County Jail and the County Courthouse, Warrenton Visitor's Center and the Warrenton Recreation Center. New residential developments include the completion of Edgemont, Monroe and Moorhead Subdivisions and a number of small residential developments.

Building Inspections will continue to be supported by the fees charged for the plan review and field work scheduled as part of the application process. The Town building fees continue to be reviewed to insure that they sustain the services provided by the Town and reflect the appropriate cost of the permit and inspection process. The Building Department monitors nearby and similar communities and the cost of Town services to update fees as appropriate. The use of outside expertise and professional services to accommodate the inspection load without arbitrarily increasing staff as a part of the proposed budget has been an effective tool in assuring reasonable responses to the building community at the most cost effective means.

Inspection services have been consolidated with the other departments including Fire & Rescue, Utilities and Community Development (Zoning). This is reflected in budget allocations where 25% of the Building Official salary is shared with the Fire & Rescue budget (for the Fire Marshall position), 50% of the office Administrative Assistant (part time) is shared with Planning & Community Development and 70% of a Building Inspector is shared with Planning & Community Development to support zoning inspections for ordinance compliance. These activities will continue in FY 2007 and offer ways of making the best use of personnel and accommodating budget changes and work load variations from year to year.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	2.0	2.0	2.0	2.0	2.00	.00
Part Time	0.0	0.0	0.0	0.0	0.50	0.50
Total	2.0	2.0	2.0	2.0	2.50	0.50

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		Department Request		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommendations	Adopted Budget
** INSPECTIONS DEPARTMENT **								
034100	97,877	98,263	105,413	47,674		105,536	109,802	
034100-1100								
SALARY-INSPECTORS								
034100-1300	2,056	3,293	6,000	19,851		6,000	11,200	
WAGES & EXTRA HELP								
034100-2100	7,531	7,732	8,523	5,145		8,533	9,257	
FICA EXPENSE								
034100-2210	9,296	9,828	10,541	4,393		13,224	13,758	
RETIREMENT								
034100-2300	10,745	9,353	8,854	4,534		9,789	9,707	
HEALTH INSURANCE								
034100-2400						1,288	1,340	
LIFE INSURANCE								
034100-2700	1,722	1,806		1,448		1,988	1,988	
WORKER'S COMPENSATION								
034100-2830								
ICMA CONT/LONGEVITY INCREASE								
034100-2899	98	13-	164	93		185	185	
MISC BENEFITS								
034100-3100	8,903	16,370	16,000	46,704		16,500	16,500	
PROFESSIONAL SERVICES								
034100-3200						7,800	400	
TEMPORARY HELP SERVICES								
034100-3320	818	585	850			850	850	
MAINTENANCE CONTRACTS								
034100-3500	605	1,878	2,000	257		1,200	1,200	
PRINTING								
034100-3701	621	301	400	118		400	400	
UNIFORM RENTAL								
034100-4200								
VEHICLE EXPENSES								
--SUB TOTAL--	140,272	149,396	166,545	130,217		173,293	176,587	
034100-4200-110								
MOTOR POOL LABOR								
--INTERNAL SERVICES---	1,846	1,861	2,254	2,189		2,050	2,500	
--SUB TOTAL--	1,846	1,861	2,254	2,189		2,050	2,500	
034100-4200-310								
CONTRACTUAL REPAIR								
--INTERNAL SERVICES---	316	48	400	70		150	250	
--SUB TOTAL--	316	48	400	70		150	250	
034100-4200-535								
AUTOMOTIVE INSURANCE								
--INTERNAL SERVICES---	1,933	1,508	1,583	1,094		1,531	1,531	
--SUB TOTAL--	1,933	1,508	1,583	1,094		1,531	1,531	
034100-4200-608								
FUEL								
--INTERNAL SERVICES---	1,538	2,050	1,800	1,377		1,200	1,800	
--SUB TOTAL--	1,538	2,050	1,800	1,377		1,200	1,800	
034100-4200-609								
REPAIR PARTS & TIRES								
--INTERNAL SERVICES---	828	1,182	1,000	1,338		1,575	2,200	
--SUB TOTAL--	828	1,182	1,000	1,338		1,575	2,200	
034100-4200-699								
OTHER MOTOR POOL COSTS								
--INTERNAL SERVICES---	74	741	1,000	321		600	850	
--SUB TOTAL--	74	741	1,000	321		600	850	

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ACCOUNTING PERIOD 2006/02

	Prior	Years		Current	Year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	

Program Description

The Public Works Department is authorized to employ 27.55 full-time employees who are responsible for maintaining approximately 85.5 lane miles of roadway and right of way, a significant number of public sidewalks, an 18-acre public cemetery, nine (9) traffic signals, 15.5 miles of storm sewers, approximately 192 pieces of Town equipment and vehicles, six public parks and various public buildings. Three Town-owned parks continue to be operated under a joint agreement with the Fauquier County Parks and Recreation Department and two are maintained by the town and one is still in the development phase, the most significant being 65 acres that are the future home of the Warrenton Recreation and Aquatic Complex. The Public Works Department continues to provide curbside refuse collection twice-weekly to households and businesses, provides curbside recycling collection once a week for newsprint, cardboard, plastics and metals and also provides brush and leaf collection on a periodic and "as needed" basis for the Town's citizens and businesses. In addition, the recycling program continues to accept motor oil, fluorescent bulbs, and office paper. Seven of the nine Public Works budgets are funded through the Town's General Fund and two budgets, the arterial and collector street budgets are funded partially through annual road maintenance payments from the Virginia Department of Transportation, which are estimated to be approximately \$1,079,720 in FY 2007.

Manager's Message

The combined General Fund budget for FY 2007 for Public Works functions total approximately \$2,668,190, an increase of \$168,982 over the current fiscal year. The major portion of the differences is attributed to substantial increases in public streets paving (+\$78,000) and right of way maintenance areas, to include electrical costs for new street lighting and the additional maintenance associated with an increase of over 300 trees and landscape plantings placed on town properties and gateways to the town over the past 3 years. Fauquier County notified the town that starting January 2007, the tipping fees will be reassessed at the landfill for an increase of approximately +\$100,000 for 6 months of fees that have previously been covered by reimbursements from the construction/debris operation that is closing. Equipment purchase are primarily smaller items such as replacement of 2 snow plows and an asphalt repair device, which will aid in street repair and maintenance. The new Visitor Center will open to the public in

FY07, placing more demands on the public works staff for ground and parking lot maintenance, cleaning and other building services. This along with an aging town hall and public works facility and the P.D. building, which is now out of major component warranty coverage. All street positions are fully funded and a larger portion of the director's salary is allocated to public works with the additional help on the utility side. A significant portion of the motor pool administrative costs continue to be distributed to the Public Works budget which operates over 60 percent of all town vehicles and equipment.

The Public Works Department continues to represent the largest portion of all General Fund expenditures and is a department that touches almost all citizens of the Town on a daily basis. The department's responsibilities continue to increase due to the number of new citizens who have moved into the community during the current explosive growth period and to meet the challenge to provide the same high level of service to these additions to the community.

Funding for the numerous budgets within the Public Works Department provide for the Town to continue to maintain the public street surfaces to a level of quality that continues to foster compliments from the VDOT Resident Office. Streets scheduled to be repaved are Waterloo Street, Calhoun Street, Diagonal Street, North Fourth Street, King Street, Moset Road, Sixth Street, Sullivan Street, and Willow Court. Coupled with growth in infrastructure and the maintenance responsibilities that are tied to the improvements, the department continues to do its best to ensure Warrenton's citizens receive the highest level of service possible within limits of the budget.

There is one new full-time position added (a conversion of a current part-time position) to the cemetery budget. There is a small (0.5) increase in part-time employees to help bridge the critical times from early spring to final leaf collection in order to keep up with service. (Seasonal "summer student" help is becoming shorter in duration [mid June to mid August] and less dependable).

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change *
Full Time	25.10	26.10	28.95	28.95	29.95	1.00
Part Time	6.00	6.00	6.00	6.00	6.50	.50
Total	31.10	32.10	34.95	34.95	36.45	1.50

* Change is due to the Cemetery budget being moved into Public Works this year, which in previous years was under Parks and Recreation.

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	Public Works Administration

Program Description

The Administrative Department is responsible for all Public Works functions and services, the development and management of the operational budget, departmental personnel management, development of short and long range maintenance and capital improvement programs, management of the vehicle and equipment maintenance and replacement programs, the enforcement of the Town's Storm Water Management Program, maintenance of streets, street lights and traffic signals and for the review and approval of site development plans.

Manager's Message

The administration budget for the Public Works Department reflects an increase of \$31,729 over the current budget. The budget increases are due to an increase in the administrative costs for salary and benefits associated with Public Works personnel. The capital outlay program continues to grow in addition to the Recreation Center Complex, Phase 2 and the initiation of a potential parking structure will possibly be scheduled for the coming year.

The budget supports all costs associated with day-to-day operation and management of the Public Works department and its varied functions. Expenses within the budget support a wide range of public works functions such as daily citizen contacts, project development, and oversight, personnel and financial administration and departmental planning that will continue to be maintained at current high level of service for FY 2007. The citizens of Warrenton continue to communicate their satisfaction for the level of services provided. The "Professional Services" line item continues to provide funds to accommodate miscellaneous surveying costs, property appraisals, easement plats, and technical assistance for Public Works related projects. The continued development of the 65 acre recreation complex into a complete facility for all ages of the community to benefit (from roller hockey to therapeutic swimming) will continue to demand administrative staff support to coordinate development and cooperative use agreements for community use until a concise management organization is established, in FY08.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	4.10	4.15	4.95	4.95	4.95	0.00
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	4.10	4.15	4.95	4.95	4.95	0.0

	Prior Expenditure FY/2004	Years Expenditure FY/2005	Adopted Budget	Current Actual On 2006/02	Year Projected Expenditure	Department Request	Town Manager Recommends	Budget Year Adopted Budget
041100	** GENERAL ADMINISTRATION **							
041100-1102	SALARY-PUB WORKS/UTILITIES D	32,150	35,310	56,638	34,926	58,917	58,917	
041100-1103	SALARY-PUB WORKS SUPERINTEND	68,273	75,357	55,000	33,994	57,628	57,628	
041100-1104	SALARY-SECRETARY	58,920	61,813	64,206	41,338	70,798	70,798	
041100-1105	SALARY-PROJECT ENGINEER	20,678	22,590	50,469	33,540	55,127	55,127	
041100-1106	SALARY-CHIEF AUTOMOTIVE MECH	18,921	19,041	19,822	12,962	19,872	19,872	
041100-1300	WAGES & EXTRA HELP	1,189	2,551	2,000	2,465	2,000	4,000	
041100-2100	FICA EXPENSE	18,738	20,294	18,982	12,346	20,073	20,073	
041100-2210	RETIREMENT	16,449	20,224	24,614	11,623	32,768	32,768	
041100-2300	HEALTH INSURANCE	19,583	22,719	24,685	17,480	27,303	27,073	
041100-2400	LIFE INSURANCE				282	3,190	3,190	
041100-2600	UNEMPLOYMENT INSURANCE							
041100-2700	WORKER'S COMPENSATION	2,756	2,809	3,076	2,466	3,386	3,386	
041100-2830	ICMA CONT/LONGEVITY INCREASE							
041100-2899	MISC BENEFITS	837	619	396	1,333	445	446	
041100-3100	PROFESSIONAL SERVICES	3,678	14,432	10,000	90	10,000	10,000	
041100-3150	RECORDING COSTS		16					
041100-3200	TEMPORARY HELP SERVICES							
041100-3310	CONTRACTUAL REPAIR			200		200	200	
041100-3320	MAINTENANCE CONTRACTS	4,283	2,766	4,944	762	4,944	4,944	
041100-3500	PRINTING	30	76	250	40	250	250	
041100-3600	ADVERTISING	1,334	5,204	2,500	308	2,500	2,500	
041100-4200	VEHICLE EXPENSES							
--SUB TOTAL--		267,812	304,583	337,782	205,193	369,401	371,172	
041100-4200-110	MOTOR POOL LABOR	3,096	1,640	3,300	5,003	3,300	3,300	
--INTERNAL SERVICES---		3,096	1,640	3,300	5,003	3,300	3,300	
--SUB TOTAL--		3,096	1,640	3,300	5,003	3,300	3,300	
041100-4200-310	CONTRACTUAL REPAIR	219	43	400		400	400	
--INTERNAL SERVICES---		219	43	400		400	400	
--SUB TOTAL--		219	43	400		400	400	
041100-4200-535	AUTOMOTIVE INSURANCE	1,083	1,399	1,469	612	857	857	
--INTERNAL SERVICES---		1,083	1,399	1,469	612	857	857	
--SUB TOTAL--		1,083	1,399	1,469	612	857	857	
041100-4200-608	FUEL	827	872	900	762	1,100	1,100	
--INTERNAL SERVICES---		827	872	900	762	1,100	1,100	
--SUB TOTAL--		827	872	900	762	1,100	1,100	
041100-4200-609	REPAIR PARTS & TIRES	987	548	1,000	2,033	1,000	1,000	
--INTERNAL SERVICES---		987	548	1,000	2,033	1,000	1,000	
--SUB TOTAL--		987	548	1,000	2,033	1,000	1,000	

** GENERAL ADMINISTRATION **
 OTHER MOTOR POOL COSTS
 041100-4200-699

-- INTERNAL SERVICES --

-- SUB TOTAL --

041100-5210 POSTAGE
 041100-5230 COMMUNICATION
 041100-5306 SURETY BOND
 041100-5307 PUBLIC OFFICIALS LIABILITY I
 041100-5308 GENERAL LIABILITY INS
 041100-5410 LEASE OF EQUIPMENT
 041100-5510 TRAVEL
 041100-5540 TRAINING
 041100-5810 MEMBERSHIPS & DUES
 041100-6001 OFFICE SUPPLIES
 041100-6012 SUBSCRIPTIONS
 041100-6026 ENGINEERING SUPPLIES
 041100-8202 FURNITURE & FIXTURES

-- TOTAL --

Expenditure FY/2004	Prior Years FY/2005	Expenditure	Adopted Budget	Current Year Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Budget Year Adopted Budget
207	241	5,100	734	1,500	1,500	1,500	1,500	
207	241	5,100	734	1,500	1,500	1,500	1,500	
207	241	5,100	734	1,500	1,500	1,500	1,500	
160	147	300	164	300	300	300	300	
3,570	5,164	4,300	3,824	5,000	5,000	5,000	5,000	
42	37	38	27	38	38	38	38	
620	1,483	1,557	1,485	2,080	2,080	2,080	2,080	
2,052	2,732	2,869	1,855	2,597	2,597	2,597	2,597	
2,105	2,930	2,100	1,787	2,800	2,800	2,800	2,800	
285	475	600	184	600	600	600	600	
413	430	1,500	536	1,500	1,500	1,500	1,500	
105	46	350	510	350	350	350	350	
1,213	1,629	1,500	1,486	1,500	1,500	1,500	1,500	
220	28	200	38	100	100	100	100	
271	142	250	7	250	250	250	250	
11,056	15,243	15,564	12,183	17,915	17,915	17,915	17,915	
285,294	324,483	365,515	226,520	395,473	395,473	395,473	395,473	
285,294	324,483	365,515	226,520	395,473	395,473	395,473	395,473	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	Street Maintenance

Program Description

The Street Maintenance Department is responsible for all maintenance and repair activities associated with the 85.5 lane miles of public roads and 15.5 miles of storm sewer within the corporate limits. This section of the Public Works budget appropriates funds used for snow removal, street cleaning, litter control, routine maintenance, repair work, small construction projects and grass cutting functions along the Town's public roadways and rights of way. The Virginia Department of Transportation provides reimbursement, which is accounted for in the categorical aid revenue section of this report, for the maintenance of both arterial and collector streets.

Manager's Message

The "Street Maintenance" budget provides funds to be used for tree maintenance, snow removal, street cleaning, litter pick up, routine maintenance, curb and other types of traffic related markings, repair work, small construction projects and grass cutting functions along the Town's public roadways and rights of way. The Public Works Department is staffed with two street maintenance crews and one weed eating crew (composed of summer hires) who are responsible with insuring that the appearance of the Town's streets are maintained to the level expected by the Town's citizens. Personnel related funds in this budget are supplemented by the arterial and collector budgets when work is specifically performed to those classifications of roadways. The overall budget is slightly increased by \$8,534 which is primarily balanced with a decrease in equipment purchase from FY06, partially offsetting personnel costs.

Equipment items (totaling \$29,350) include the replacement of two 25 year old snow plows, new-more reliable power for traffic signals at the four major intersections and an asphalt repair attachment to the skid steer. Additional costs involve additional funding for part time help throughout the year, in addition to summer weed-eating and miscellaneous work around town. Staff has found that older and more reliable help is currently available for wages slightly above that of the seasonal school help.

"Electric Current" has been partially reallocated to "collector" for better accounting for VDOT maintenance payment. Overall electric costs continue to increase with the steady growth of public streets being added to the town inventory and their associated lighting requirements. Maintenance of landscaping along right of ways is a major time and resource commitment with the addition of the collector streets of the Moorhead, Monroe Estates, Edgemont, and Holiday Court to the urban street inventory. The paving schedule

continues to be aggressive in order to maintain the streets to the high standards expected by the citizens and motoring public. Streets to be repaved are Waterloo Street, Calhoun Street, Diagonal Street, North Fourth Street, King Street, Moser Road, Sixth Street, Sullivan Street, and Willow Court. The town's streets continued to receive compliments from VDOT staff during the annual street maintenance inspection.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	14.0	14.0	14.0	14.0	14.0	0.0
Part Time	6.0	6.0	6.0	6.0	6.0	0.0
Total	20.0	20.0	20.0	20.0	20.0	0.0

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----	----- Current Year -----	----- FY/2007 -----	----- Budget Year -----				
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
041200	** STREET MAINTENANCE **							
041200-1301	WAGES & EXTRA HELP	211,865	260,260	299,565	171,975	333,650	333,650	
041200-1302	WAGES - SNOW REMOVAL/EMERGEN	14,033	2,342	12,000	2,213	12,000	12,000	
041200-2100	FICA EXPENSE	16,606	19,242	23,835	12,788	26,442	26,442	
041200-2210	RETIREMENT	35,475	39,697	44,604	24,059	59,631	59,631	
041200-2300	HEALTH INSURANCE	77,586	81,631	110,209	54,903	121,841	120,821	
041200-2400	LIFE INSURANCE	4,779	4,779		3,186	5,806	5,806	
041200-2700	WORKER'S COMPENSATION	16,015	16,323	17,874	14,328	19,677	19,677	
041200-2830	ICMA CONT/LONGEVITY INCREASE							
041200-2899	MISC BENEFITS		652	1,120	6	1,260	1,260	
041200-3100	PROFESSIONAL SERVICES	35			375			
041200-3310	CONTRACTUAL REPAIRS	2,364	1,956	2,730	1,313	2,730	2,730	
041200-3701	UNIFORM RENTAL							
041200-4200	VEHICLE EXPENSES							
041200-4200-110	--SUB TOTAL--	378,758	426,882	511,937	285,146	583,037	582,017	
041200-4200-110	MOTOR POOL LABOR	53,194	69,070	58,500	42,398	60,000	60,000	
041200-4200-310	--INTERNAL SERVICES--	53,194	69,070	58,500	42,398	60,000	60,000	
041200-4200-310	--SUB TOTAL--	53,194	69,070	58,500	42,398	60,000	60,000	
041200-4200-310	CONTRACTUAL REPAIRS	8,865	5,169	8,500	3,419	8,500	8,500	
041200-4200-608	--INTERNAL SERVICES--	8,865	5,169	8,500	3,419	8,500	8,500	
041200-4200-608	--SUB TOTAL--	8,865	5,169	8,500	3,419	8,500	8,500	
041200-4200-535	AUTOMOTIVE/BOUP INSURANCE	15,182	10,873	11,417	9,658	13,521	13,521	
041200-4200-535	--INTERNAL SERVICES--	15,182	10,873	11,417	9,658	13,521	13,521	
041200-4200-535	--SUB TOTAL--	15,182	10,873	11,417	9,658	13,521	13,521	
041200-4200-608	FUEL	14,096	19,217	16,500	14,925	22,000	22,000	
041200-4200-608	--INTERNAL SERVICES--	14,096	19,217	16,500	14,925	22,000	22,000	
041200-4200-609	--SUB TOTAL--	14,096	19,217	16,500	14,925	22,000	22,000	
041200-4200-609	REPAIR PARTS & TIRES	41,154	43,417	36,000	26,207	38,000	38,000	
041200-4200-609	--INTERNAL SERVICES--	41,154	43,417	36,000	26,207	38,000	38,000	
041200-4200-699	--SUB TOTAL--	41,154	43,417	36,000	26,207	38,000	38,000	
041200-4200-699	OTHER MOTOR POOL COSTS	3,895	28,636	9,500	6,219	9,500	9,500	
041200-4200-699	--INTERNAL SERVICES--	3,895	28,636	9,500	6,219	9,500	9,500	
041200-4200-699	--SUB TOTAL--	3,895	28,636	9,500	6,219	9,500	9,500	
041200-5110	ELECTRIC CURRENT	37,678	38,331	44,000	214	15,000	15,000	
041200-5410	LEASE OF EQUIPMENT	1,737	1,432	5,500	1,006	5,500	5,500	

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
** STREET MAINTENANCE **								
041200-5510								
TRAVEL		72	400	426		400	400	400
041200-5540								
TRAINING	69	74	400	39		400	400	400
041200-6002								
FOOD	262	98	400	57		400	400	400
041200-6011								
WEARING APPAREL	2,484	1,745	2,500	1,113		2,500	2,500	2,500
041200-6024								
TOOLS	459	1,441	1,000	152		1,000	1,000	1,000
041200-6025								
CHEMICAL SUPPLIES	1,724	8,490	500	28,631		1,500	1,500	1,500
041200-6095								
REPLACE TRASH RECEPTACLES		1,299	2,500			2,500	2,500	2,500
041200-6099								
MATERIALS & SUPPLIES	6,162	582	5,000	8,843		5,000	5,000	5,000
041200-8201								
EQUIPMENT	1,692	33,157	69,500	58,912		29,350	29,350	29,350
041200-8251								
DRIVEWAY CURBENTS	744	1,491	500			1,000	1,000	1,000
041200-8254								
OLD TOWN SIGNAGE			5,000					
--SUB TOTAL--	49,563	87,048	137,200	99,393		64,550	64,550	
--TOTAL--	564,707	690,312	789,554	487,365		799,108	798,088	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	Arterial Street Maintenance

Program Description

The costs associated with the maintenance activities of the 33.10 major street and highway lane miles within the corporate limits are grouped under this budget. Arterial Streets are the most significant roads in the area, serving the major centers of activity, constitute the highest traffic volume corridor and carry the major portion of through traffic in urban areas.

Manager's Message

The arterial street maintenance budget funds road work and assigns costs for expenses related to maintenance, repairs and improvements to the Town's arterial network, as designated under the Federal Highway System (U.S. 17, U.S. 29 Business, U.S. 211, U.S. 15 Business, etc.). This budget request is an increase of \$52,681 over the FY06 budget. The paving program has experienced a brief period over the last 2 years of minimal overlay needed on the arterial streets. Starting this FY07, the paving requirement will begin to increase with more significant lane miles needing resurfacing. The proposed paving schedule consists of the Waterloo Street from Old Town to Shirley Avenue. The roadway section was identified based on a VDOT rating system and the fact that this street was last paved over 12 years ago. Replacement of damaged or deteriorated curbs and gutters is programmed for various locations around town. Staff will continue to pursue potential alternative funding sources from VDOT such a revenue sharing or other grants for right of way improvements.

The "Payments on Contracts" item continues to help supplement the in-house staff in the maintenance of the public right of ways and gateways to town. These activities include tree and landscape maintenance (to include the welcome sign areas), contract mowing of the Route 29 By-pass, assistance with tree mulching and contracting of snow removal in one or more new subdivisions that are somewhat isolated. These efforts are in addition to the historical contract maintenance activities of tree trimming/ maintenance, pavement marking and culvert/bridge cleaning. New efforts include contract mowing of selected areas and supplemental litter pickup (cooperative effort with VDOT, and Fauquier County) along the Route 29/15/17 corridor on the eastern edge of town. This contracting activity has enabled full time staff to be maintained at the current level for the past 5 years.

Personnel Summary

Staff for this department is included in the general street maintenance department immediately preceding. Personal services, indicated above, include the total dollar value of actual services performed on arterial streets.

	Prior Years		Current Year		FY/2007	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
041500						
041500-1107						
041500-1301						
041500-1302						
041500-2100						
041500-3310						
041500-3990						
041500-5110						
041500-5410						
041500-6002						
041500-6025						
041500-6035						
041500-6099						
041500-8254						
041500-8255						
041500-8256						
041500-8257						
041500-8260						
** ARTERIAL STREET MAINTENANCE						
SALARY - ASST Supt PUBLIC WO						
	54,250	45,512	55,000	35,936		55,000
	9,008	4,633	9,000	4,599		9,000
	4,743	3,722	4,896	3,011		4,896
			7,500			7,500
			38,400	18,032		38,400
	17,569	28,326	38,400	23,718		43,000
	40,403	41,122	42,000			2,000
	920	500	2,000	88		300
	60	301	200			25,000
	20,062	28,693	20,130	4,594		2,000
	577	1,337	2,000	3,853		10,000
	2,365	10,147	10,000	91		600
	393	11	600	276		2,000
	1,091	1,505	2,000			18,300
	16,552	15,000	18,300			78,711
	29,317	93,986	23,000	296		
			9,000			
--SUD TOTAL--						
	197,310	274,795	244,026	94,494		296,707
--TOTAL--						
	197,310	274,795	244,026	94,494		296,707

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	Collector Street Maintenance

Program Description

The costs relating to maintenance activities for the 56 lane miles of collector streets are accounted for in this function. Collector streets provide land access service and traffic circulation within residential, commercial and industrial areas. The collector streets system facilitates traffic flows within the town and provides access to the arterial system, which are the main highway streets through and serving the town.

Manager's Message

The FY07 Collector Street budget is an increase of \$73,995 over the current year's budgeted amount due primarily to a reallocation of \$29,000 in electric current expenses from the "Street" budget for VDOT reimbursement purposes and an increase in paving/sidewalk repairs by \$35,000. The additional street milling and paving include, Calhoun Street, Diagonal Street, North Fourth Street, King Street, Moser Road, Sixth Street, Sullivan Street, and Willow Court. The Collector budget provides funding for work on the less traveled streets of the Town as defined by the Virginia Department of Transportation.

Under the departmental budget, salaries and benefits are drawn down as projects are implemented or as work is carried out, much like the Arterial budget. In addition, funds are included under appropriate categories for snow removal, miscellaneous sidewalk curb and gutter repairs, supplies, replacement of damaged and old street signs, centerline markings, and tree trimming. In addition to the street paving, the budget covers the spot replacement of damaged/deteriorated curbs/gutters and sidewalks at various locations around town. Included in the budget under the "payments on contracts" line item are funds for centerline striping (\$6,000) and miscellaneous tree management/maintenance projects (\$6,000), contract mowing of selected areas, and the town's portion of maintenance fees for Storm Pond C (\$1,606). All interior streets of the newly completed subdivisions will be added to the collector street inventory this year (Reserve at Moorhead, Edgemont, Holiday Court and Monroe Estates).

Personnel Summary

Staff for this department is included in the general street maintenance department immediately proceeding. Personal services, indicated above, include the total dollar value of actual services performed on arterial streets.

B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----	----- Current Year -----	----- FY/2007 -----	----- Budget Year -----				
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
041600								
041600-1301	** COLLECTOR STREET MAINTENA							
	WAGES & EXTRA HELP	58,223	39,220	45,000	32,460	45,000	45,000	
041600-1302	WAGES - SNOW REMOVAL	7,904	4,241	8,000	3,638	8,000	8,000	
041600-2100	FICA EXPENSE	4,838	2,971	4,055	2,665	4,055	4,055	
041600-3990	PAYMENTS ON CONTRACTS	2,965	4,107	15,000	8,527	15,000	15,000	
041600-4200	VEHICLE EXPENSES							
041600-4201	VEHICLE EXPENSES-SNOW							
041600-5110	ELECTRIC CURRENT							
041600-5410	LEASE OF EQUIPMENT	482	200	500	28,008	29,000	29,000	
041600-6002	FOOD	80	43	400	78	500	500	
041600-6025	CHEMICAL SUPPLIES	9,513	17,322	11,000		11,880	11,880	
041600-6099	MATERIALS & SUPPLIES	14,072	14,277	12,000	3,281	12,000	12,000	
041600-8254	REPLACE STREET NAME SIGNS	514	598	500	525	600	600	
041600-8255	REPLACE TRAFFIC SIGNS	1,082	1,786	1,500	327	1,500	1,500	
041600-8256	SIDEWALK, CURB & CUTTER	24,755	16,085	17,915		25,800	25,800	
041600-8257	STREET IMPROVEMENTS & PAV	158,119	172,035	117,000	26,064	145,630	145,630	
041600-8259	HISTORIC DISTRICT STREET SIG							
041600-8260	CULVERT REPLACEMENTS	9,098	5,000			7,500	7,500	
	-- SUB TOTAL --	291,645	277,885	232,870	105,573	306,865	306,865	
	-- TOTAL --	291,645	277,885	232,870	105,573	306,865	306,865	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	Refuse Collection

Program Description

The Refuse Collection budget covers all costs of collection and disposal of solid waste by Town crews including twice a week refuse collection and disposal of junk and materials during the Town's twice annual community cleanups. As Council knows, refuse collection is provided to all homes in the community and to a portion of the qualifying businesses in the Town without additional fees or charges being assessed. Service is provided to businesses whose trash can be accommodated by bags or containers, which can be manually handled by the crews.

Manager's Message

The Fiscal Year 2007 budget for refuse collection shows an increase from the FY06 budget of \$124,293. This very significant increase is due to the projected re-implementation of landfill tipping fees by Fauquier County in January 2007. At the current annual tonnage for the town, the annual fees equate to over \$200,000. The January 2007 reimplementation represents 6 months worth of fees and starting in FY08 the town will have to incur the full amount of the landfill cost. The increase by Fauquier County is due to the construction/debris being completely filled and no future revenues available to offset the fees which are \$45 per ton.

Every resident continues to receive a year's supply of trash bags at no cost at the Public Works Facility and the ability to buy additional boxes of bags from Town Hall. A new refuse truck is programmed in the Capital Improvement Program for the replacement of an existing 1990 model that is at the end of its service life.

The Town's waste stream continues to increase considering the growth in the last 6 years with landfill tonnage increasing from 2,809 tons in 1999 to a projection of 4,500 tons in 2007.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	4.8	4.8	4.8	4.8	4.8	0.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	4.8	4.8	4.8	4.8	4.8	0.0

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--TOTAL--

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	Recycling Program

Program Description

The Recycling department accounts for all costs associated with the coordination and management of the recycling collection program for the Town of Warrenton. The collection activity of co-mingled household and business glass, metal, and plastics has been a program with the town for over 16 years. Newspapers and corrugated cardboard are collected one day a week by the Town's refuse crews with leaf and brush collection performed by other Public Works crews.

The Town's goal relating to the recycling program is to meet the mandated rates for the community, as established by the Commonwealth of Virginia, and to provide a service to the public that protects the environment and reduces tonnage of waste going to the county landfill.

Manager's Message

Through concerted efforts by staff to involve business recycling in calendar year 2004, the recycling tonnage increased to 1,632 tons, enabling the town to surpass the state mandated rate, of 25%, with a 28% overall rate for the community. Staff will continue to make a concerted effort to involve the local businesses in the recycling program and provide more accurate accounting of the recycled products of the large businesses. Cardboard alone from the grocery and large retail stores represent a large volume of recycled material.

Town staff collects newspapers and cardboard weekly along with co-mingled recycling in blue bags set at curbside. For the second year town staff (supplemented by part-time employees on Wednesdays) collected the blue bags with reasonable success. The costs have been kept steady by the continued use of the County recycling center at the Fauquier County landfill, at no cost for handling the material. Although tipping fees for household refuse are scheduled for reimplementatation in January 2007, there is no anticipated charge for the co-mingled recycling for FY07 by Fauquier County Landfill. The new refuse truck budgeted in the CIP will also be used on Wednesday's for recycling.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	1.2	1.2	1.2	1.2	1.2	0.0
Part Time	0.0	0.6	0.6	0.6	0.6	0.0
Total	1.2	1.8	1.8	1.8	1.8	0.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommendations	Adopted Budget
** RECYCLING PROGRAM **								
042400	52,125	52,886	57,398	35,454		60,585	60,585	
042400-1300						4,206	4,206	
042400-2100	3,922	3,969	3,963	2,665		6,664	6,664	
042400-2210						8,595	8,595	
042400-2300	423	5,371	7,839	3,171		489	489	
042400-2400						4,057	4,057	
042400-2700	841	3,365	3,685	2,954		108	108	
042400-2899		50	96			400	400	
042400-3500			400			400	400	
042400-3600			400			400	400	
042400-3701				69				
042400-3990								
042400-4200								
--SUB TOTAL--								
	57,311	65,641	77,333	44,346		85,576	85,504	
042400-4200-110								
MOTOR POOL LABOR	7,634	7,749	5,000	5,533		6,000	6,000	
--INTERNAL SERVICES--								
	7,634	7,749	5,000	5,533		6,000	6,000	
--SUB TOTAL--								
	7,634	7,749	5,000	5,533		6,000	6,000	
042400-4200-310								
CONTRACTUAL REPAIR	1,507	4,653	6,500	4,408		6,500	6,500	
--INTERNAL SERVICES--								
	1,507	4,653	6,500	4,408		6,500	6,500	
--SUB TOTAL--								
	1,507	4,653	6,500	4,408		6,500	6,500	
042400-4200-535								
AUTOMOTIVE INSURANCE	1,925	1,504	1,579	1,092		1,529	1,529	
--INTERNAL SERVICES--								
	1,925	1,504	1,579	1,092		1,529	1,529	
--SUB TOTAL--								
	1,925	1,504	1,579	1,092		1,529	1,529	
042400-4200-608								
FUEL	2,913	4,101	3,300	2,464		4,000	4,000	
--INTERNAL SERVICES--								
	2,913	4,101	3,300	2,464		4,000	4,000	
--SUB TOTAL--								
	2,913	4,101	3,300	2,464		4,000	4,000	
042400-4200-609								
REPAIR PARTS & TIRES	5,513	4,752	4,100	3,547		5,000	5,000	
--INTERNAL SERVICES--								
	5,513	4,752	4,100	3,547		5,000	5,000	
--SUB TOTAL--								
	5,513	4,752	4,100	3,547		5,000	5,000	
042400-4200-699								
OTHER MOTOR POOL COSTS	557	3,807	844	812		1,500	1,500	
--INTERNAL SERVICES--								
	557	3,807	844	812		1,500	1,500	
--SUB TOTAL--								
	557	3,807	844	812		1,500	1,500	
042400-5308								
GENERAL LIABILITY INS	569	706	742	557		780	780	
042400-6051	8,935	5,075	8,000	4,196		8,000	8,000	
042400-6099	25	20	400			400	400	
--SUB TOTAL--								
	9,529	5,801	9,142	4,753		9,180	9,180	
--TOTAL--								
	86,889	98,008	107,798	66,955		119,285	119,213	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Works
Fund:	General
Department:	General Properties

Program Description

This department is responsible for maintenance, repair and custodial functions for all Town owned or occupied buildings and grounds. The buildings included are Town Hall, Public Works Facility, the Public Safety Facility, 2 rental houses, and the Salvation Army Building on 3rd Street. The grounds include parking lots, public green space and the gateway signage to Warrenton. A new addition for FY07 is the new Visitor Center and cemetery restroom, which are both scheduled to open in June 2006.

Building maintenance is performed primarily by the building maintenance mechanic with the care of open spaces performed by Public Works crews and seasonal personnel.

Manager's Message

The "Maintenance" budget provides funding for operation of all Town-owned buildings, structures and properties, their maintenance and repair. The proposed budget is an increase of \$43,976 over the current budget, which is due to increased support to the new visitor center (grounds and janitorial), cemetery and much needed lighting improvements to the motor pool bay for a more efficient and safe work environment. Janitorial services to the town facilities continue to be a significant cost, but have been increased due to the additions noted. The age of the Public Works Facility, and Town hall, along with the Public Safety Facility's warranties expiring facilitate increases in building maintenance costs on a yearly basis. This is compounded by the building boom of recent history that is driving all materials and contract repair services higher.

The lease of the building on S. 3rd Street to the Salvation Army continues to generate revenue of \$2,270, but also comes with the maintenance costs of the facility as a "landlord" for a structure that is continuing source of maintenance. Additional maintenance items are the two rental houses at the reservoir.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	1.0	1.0	1.0	1.0	1.0	0.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	1.0	1.0	1.0	0.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----	----- Current Year -----	----- FY/2007 -----	----- Budget Year -----				
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget 2006/02	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
** GENERAL PROPERTIES **								
043200								
043200-1300	28,817	35,884	33,440	26,880		37,230	37,230	
043200-1301	837	961	1,000	846		1,000	1,000	
043200-2100	2,248	2,682	2,635	1,998		2,925	2,925	
043200-2210	2,689	3,189	3,344	2,066		4,665	4,665	
043200-2300	3,376	4,891	3,964	5,145		4,382	4,345	
043200-2400	1,804	1,804		1,203		454	444	
043200-2700	477	486	532	426		586	586	
043200-2899		50	80			90	90	
043200-3100	2,783	400		20				
043200-3310	15,600	17,599	10,000	286		16,000	16,000	
043200-3320	4,207	5,100	2,500	1,914		4,000	4,000	
043200-3330	25,745	25,381	35,000	15,680		32,000	38,000	
043200-3356						6,689	6,689	
043200-3701	223	150	212	121		212	212	
043200-4200								
--SUB TOTAL--	88,806	98,577	92,707	56,595		110,233	116,196	
043200-4200-110								
MOTOR POOL LABOR	375	920	2,500	491		2,500	2,500	
--INTERNAL SERVICES--	375	920	2,500	491		2,500	2,500	
--SUB TOTAL--	375	920	2,500	491		2,500	2,500	
043200-4200-310								
CONTRACTUAL REPAIR	93		400			400	400	
--INTERNAL SERVICES--	93		400			400	400	
--SUB TOTAL--	93		400			400	400	
043200-4200-535								
AUTOMOTIVE INSURANCE	573	887	931	644		901	901	
--INTERNAL SERVICES--	573	887	931	644		901	901	
--SUB TOTAL--	573	887	931	644		901	901	
043200-4200-608								
FUEL	990	1,017	1,250	732		1,250	1,250	
--INTERNAL SERVICES--	990	1,017	1,250	732		1,250	1,250	
--SUB TOTAL--	990	1,017	1,250	732		1,250	1,250	
043200-4200-609								
REPAIR PARTS & TIRES	396	463	400	456		600	600	
--INTERNAL SERVICES--	396	463	400	456		600	600	
--SUB TOTAL--	396	463	400	456		600	600	
043200-4200-699								
OTHER MOTOR POOL COSTS	25	238	800	72		800	800	
--INTERNAL SERVICES--	25	238	800	72		800	800	
--SUB TOTAL--	25	238	800	72		800	800	

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
** GENERAL PROPERTIES **						
043200-5110						
ELECTRIC CURRENT	26,984	26,481	27,000	18,391		29,000
043200-5120	18,134	19,471	12,000	13,886		20,000
FUEL						
043200-5210						
BUS REPLY PERMIT FEE	2,776	1,995	2,700	1,136		2,700
043200-5230	3,975	5,292	5,557	4,511		6,316
COMMUNICATION						
043200-5302	1,457	1,730	1,816	1,053		1,474
FIRE INSURANCE						
043200-5308	234	111	350	69		350
GENERAL LIABILITY INS.						
043200-5410						
LEASE OF EQUIPMENT						
043200-5420						
LEASE OF BUILDINGS						
043200-5540						
TRAINING	66	74	100	39		500
043200-6007	6,546	36,957	5,500	993		6,000
REPAIRS BUILDINGS & GROUNDS						
043200-6011	143	140	134	80		134
WEARING APPAREL						
043200-6032						
REPAIRS PARKING LOTS	10,222	6,961	9,500	6,620		9,500
043200-6099						
MATERIALS & SUPPLIES	1,558	642	1,000	269		1,000
043200-8202						
FURNITURE & FIXTURES						
043200-8203						
CARPET REPLACEMENT - TOWN H						
043200-8258						
LANDSCAPING-PARKLOTS/VISITOR						
--SUB TOTAL--	72,095	99,854	68,157	47,047		82,474
						7,000
						88,474
--TOTAL--	163,353	201,956	167,145	106,037		199,158
						211,121

Town of Warrenton
FY 2007 Budget

Function:	Public Works	
Fund:	General	
Department:	Maintenance - Cemetery	

Program Description

This activity includes all Town direct expenses for the maintenance of the Town's 18+ acre historic cemetery.

Manager's Message

The FY 2007 budget represents proposed expenditures of \$119,562, an increase of \$6,920 over FY 2006. The proposed budget re-establishes a second full-time position (laborer) in the cemetery to address the year-round maintenance requirements and the need to establish some continuity in the cemetery for the future. With the added attention being given to the cemetery by citizen's groups, the need for converting the position back to full-time is appropriate and desperately needed. The full time person would spend portions of the winter months of the year assisting the other PW sections as needed. The completion of the restroom renovation in FY06 to accommodate the general public will allow persons/family to spend more time in the cemetery and thus require more attention to detail by staff to insure the grounds and graves are attended to properly.

The Town has come to the end of generating revenue from the sale of lots. Only 37 cremation sites are left, with one site sold in the past year. As part of this budget process, it is being recommended that burial permit fees remain as updated in the FY06 approval.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	1	1	1	1	2	1.0
Part Time	1	1	1	1	.5	-0.5
Total	2	2	2	2	2.5	0.5

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior FY/2004	Years FY/2005	Adopted Budget	Current Actual On 2006/02	Year Projected Expenditure	Department Request	Town Manager Recommends	Budget Year Adopted Budget
071400								
071400-1300								
071400-2100								
071400-2210								
071400-2300								
071400-2400								
071400-2700								
071400-2899								
071400-3310								
071400-3701								
071400-3990								
071400-4200								
071400-4200-110								
071400-4200-310								
071400-4200-535								
071400-4200-608								
071400-4200-609								
071400-4200-699								
071400-5110								
071400-5120								
071400-5302								
071400-5308								
* MAINTENANCE - CEMETERY *								
WAGES & EXTRA HELP	52,631	52,751	57,154	45,960		61,233	66,706	
FICA EXPENSE	3,764	3,756	4,181	3,355		4,684	5,103	
RETIREMENT	2,845	3,381	3,465	2,111		4,911	7,732	
HEALTH INSURANCE	5,371	5,843	6,392	4,261		7,072	17,430	
LIFE INSURANCE	914	931	1,019	817		478	753	
WORKER'S COMPENSATION	24	83	80	33		90	180	
MISC BENEFITS	211	157	5,500	95		2,750	2,750	
CONTRACTUAL REPAIR/MAINTENAN	8,370	7,850	8,600			350	350	
UNIFORM RENTAL						8,600	8,600	
PAYMENTS ON CONTRACTS								
VEHICLE EXPENSES								
--SUB TOTAL--	74,130	74,752	86,741	56,632		90,168	102,604	
MOTOR POOL LABOR	3,878	5,670	2,250	3,119		2,250	2,250	
--INTERNAL SERVICES--	3,878	5,670	2,250	3,119		2,250	2,250	
--SUB TOTAL--	3,878	5,670	2,250	3,119		2,250	2,250	
CONTRACTUAL REPAIR	3,231	383	1,000	94		1,000	1,000	
--INTERNAL SERVICES--	3,231	383	1,000	94		1,000	1,000	
--SUB TOTAL--	3,231	383	1,000	94		1,000	1,000	
EQUIPMENT INSURANCE	39							
--INTERNAL SERVICES--	39							
--SUB TOTAL--	39							
GASOLINE	757	1,616	600	751		800	800	
--INTERNAL SERVICES--	757	1,616	600	751		800	800	
--SUB TOTAL--	757	1,616	600	751		800	800	
REPAIR PARTS & TIRES	1,461	3,000	800	900		800	800	
--INTERNAL SERVICES--	1,461	3,000	800	900		800	800	
--SUB TOTAL--	1,461	3,000	800	900		800	800	
OTHER MOTOR POOL COSTS	303	2,204	400	458		400	400	
--INTERNAL SERVICES--	303	2,204	400	458		400	400	
--SUB TOTAL--	303	2,204	400	458		400	400	
ELECTRIC CURRENT	135	124	550	129		700	700	
FUEL	1,685	1,473	1,200	1,308		1,500	1,500	
FIRE INSURANCE	32	41	43	35				
GENERAL LIABILITY INSURANCE	692	864		567		600	600	

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
* MAINTENANCE - CEMETERY *								
071400-5410 LEASE OF EQUIPMENT		253	300			300	300	
071400-6003 AGRICULTURAL SUPPLIES	66		500			500	500	
071400-6007 REPAIRS BUILDINGS & GROUNDS	7	14	208			208	208	
071400-6011 WEARING APPAREL	121	65	100			200	200	
071400-6024 TOOLS	69	275	700			700	700	
071400-6099 MATERIALS & SUPPLIES	463	428	7,500	1,662				
071400-8201 REPLACE EQUIPMENT			9,750	7,500				
071400-8202 RESTROOM CONSTRUCTION			20,851	11,201		4,708	4,708	
--SUB TOTAL--	3,270	3,537						
--TOTAL--	87,069	91,162	112,642	73,185		100,126	119,562	

**Town of Warrenton
FY 2007 Budget**

Function:	Contributions
Fund:	General
Department:	

Program Description:

This function summarizes contributions made by the Town to outside agencies.

Manager's Message

There are several agency requests and budgets that the Town provides funding assistance to, which are not grouped together under any particular functional category of the Town's budget; each is discussed separately in the budget narrative (and depicted on a comparative chart found immediately behind the table of contents in the Non-Profit Funding Requests notebooks). Most of these agencies have been funded by Council in the past at various levels, while still recognizing that the agencies directly serve Fauquier County, and by extension Warrenton's citizens. These not-for-profit organizations provide services that provide improvements to the quality of life of many individuals who are often least able to help themselves. As such, the agencies are viewed as partners with the Town government in providing services the Town may not otherwise provide except via the County and/or State.

In formulating policy for budget development it was determined that next year's budget would be basically "maintenance of service level", unless highly unusual circumstances were made evident.

Function:	Contributions
Fund:	General
Department:	

Program Description

Contributions in this category include human service related contributions to a number of agencies, including:

- Fauquier Housing Corporation (FHC)
- Fauquier Community Action
- Fauquier Family Shelter Services
- Fauquier Free Clinic
- Fauquier Community Child Care
- Piedmont Dispute Resolution Center
- Circuit Rider
- Fauquier Habitat for Humanity
- Literacy Volunteers of Fauquier
- Fauquier Cadre
- Hospice of the Rapidan
- Phoenix Rising Therapedic Horseback Riding
- Rappahannock/Rapidan Medical Reserve

Manager's Message

Welfare Social Services

Fauquier Housing Corporation (FHC). Level funding is recommended, although Fauquier Housing Corporation has requested funding of \$12,000 to fund a loan program for health and/or safety related repairs to low income housing units. They have served as a partner with the Town since 1970 as the staff continues to work toward the Town Council's goal of maintaining a diversified housing

stock in the community. FHC's expertise and willingness to seek funding and technical resources have provided improved housing opportunities to town residents. Town manager recommends funding at the \$10,000 level.

Fauquier Community Action. Level funding recommended. Fauquier Community Action (FCA) is to receive continued funding of \$7,500 for FY 2007 that is used to leverage other federal and state grants. The Community Action Agency continues to operate numerous programs that benefit Warrenton residents, such as Bright Stars, Head Start, nutritional services, etc. and has requested \$12,000 in funding.

Fauquier Family Shelter Services. Fauquier Family Shelter Services has requested \$10,000. Level funding of \$6,700 is recommended.

Fauquier Free Clinic. Level funding is requested and recommended. The Fauquier Free Clinic's funding for FY 2007 remains at \$10,000. The Clinic provides primary medical care to uninsured residents with a special effort to include all children. Local practitioners who volunteer their time and talent provide all medical and dental care. The town's donation will be used to purchase medications for uninsured residents of the town and to support operations.

Fauquier Community Child Care. Level funding requested and recommended. Fauquier Community Child Care (FCCC) is to receive funding in the amount of \$4,500 for FY 2007. The FCCC program, which provides affordable childcare in concert with the Fauquier County Schools, provides an important child care service to Warrenton residents at Brumfield, Bradley and P.B. Smith Elementary Schools. They currently serve 78 Town of Warrenton children.

Consequently, continued funding at the current level is recommended. The funds will be split among the three Town-impacted sites and used to assist those Town of Warrenton families, particularly those families who are no longer eligible for social service assistance due to obtaining employment, in defraying the cost of child care for their children throughout the year.

Piedmont Dispute Resolution Center. Level funding requested and recommended. The Piedmont Dispute Resolution Center will receive funding in the amount of \$1,000. The part-time staff at the Center works with the court system and staff is assigned by the courts to a wide range of mediation responsibilities involving juvenile and domestic abuse, domestic problems, divorce, and juvenile issues. In addition, the Center trains peer mediators for the school system who are often able to resolve issues between students before they escalate into serious problems, many of which our Police Department may have to deal with at local restaurants and public places after school if not resolved through the process. Funding is recommended to continue at the requested level.

Circuit Rider. The Town is proposing to provide \$39,961 in direct funding and \$5,200 of “in-kind” services necessary to maintain and fuel the bus. It is hoped that the Town will serve as a “pass through recipient of \$10,000” such as was donated in FY06. The Regional Transportation Association will continue to gain support from the State and Federal government to the extent possible, which may lessen the local match required.

Literacy Volunteers of Fauquier.

Funding requested is \$15,000. The Town Manager recommends \$1,000 funding for FY 2007.

Fauquier Cadre. Fauquier CADRE, (Community Alliance for Drug Rehabilitation and Education) is dedicated to minimizing the threat of alcohol, tobacco, and drug use in the Fauquier County community. CADRE, although primarily dedicated to adolescents and young adults, readily provides information, education, and referrals to all persons who need assistance with alcohol, tobacco, and drug prevention. This is a request for funding in the amount of \$5,722. Town Manager recommends \$1,000 in funding for FY 2007.

Hospice of the Rapidan

Funding request is \$25,000. Town Manager recommends \$0 funding for FY 2007, as Fauquier Hospice is a member of this organization and receives funding from County/State contributions (which Warrenton’s taxpayers also contribute towards).

Phoenix Rising Therapedic Horseback Riding.

Funding request is \$5,000. Town Manager recommends \$0 funding for FY 2007, as this group didn’t request funding from the County or the other towns in the County at this time.

Rappahannock/Rapidan Medical Reserves.

Funding request is \$1,000. Town Manager recommends \$500 funding for FY 2007.

Cultural Enrichment Bluemont Concert Series.

Funding request is \$10,000. Town Manager recommends \$10,000 funding for FY 2007.

Fauquier Historical Society.

Funding request is for \$10,000. Town Manager recommends \$10,000 funding for FY 2007.

Afro-American Historical Association of Fauquier County.

Funding request is for \$17,924. Town Manager recommends \$1,000.

First Night.

Funding request is for \$5,000. Town Manager recommends \$5,000.

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
053500								
053500-5691								
053500-5693								
053500-5694								
053500-5695								
053500-5697								
053500-5698								
053500-5700								
053500-5701								
053500-5703								
053500-5704								
053500-5705								
053500-5706								
053500-5707								
** WELFARE & SOCIAL SERVICES								
CONTR-FAUQUIER HOUSING	10,000	10,000	10,000	7,500		12,000	10,000	
CONTR-FAUQ COMMUNITY ACTION	7,500	7,500	7,500	5,625		12,000	7,500	
CONTR-FAUQUIER FAMILY SHELTER	6,700	6,700	6,700	5,025		10,000	6,700	
CONTR-FAUQUIER COMMUNITY CHI	4,500	4,500	4,500	3,375		4,500	4,500	
CONTR-FAUQUIER FREE CLINIC	10,000	10,000	10,000	7,500		10,000	10,000	
CONTR-PEDMONT DISPUTE RESOL	1,000	1,000	1,000	750		1,000	1,000	
CONTR-CIRCUIT RIDER	15,000	15,724	16,040	4,010		39,961	39,961	
CONTR-FAUQUIER HABITAT FOR H		11,679		25,760				
CONTR-LITERACY VOLUNTEERS OF			5,000	3,750		15,000	1,000	
CONTR-FAUQUIER CADRE						5,722	1,000	
CONTR-HOSPICE OF THE RAPIDAN						25,000		
CONTR-PHOENIX RISING THERAPE						5,000		
CONTR-RAP/RAPIDAN MEDICAL R						1,000	500	
--SUB TOTAL--								
	54,700	67,103	60,740	63,295		141,183	82,161	
CIRCUIT RIDER VEHICLE EXPENS								
	6,286	4,993	5,200	4,431		5,200	5,200	
--OTHER CHARGES--								
	6,286	4,993	5,200	4,431		5,200	5,200	
--SUB TOTAL--								
	6,286	4,993	5,200	4,431		5,200	5,200	
--TOTAL--								
	60,986	72,096	65,940	67,726		146,383	87,361	

	----- Prior Years -----		----- Current Year -----		----- FY/2007 Budget Year -----
	Expenditure	Expenditure	Adopted	Actual On	Projected
	FY/2004	FY/2005	Budget	2006/02	Expenditure
					Department Request
					Town Manager Recommends
					Adopted Budget
072600					
072600-5691					
072600-5694					
072600-5697					
072600-5699					
** CULTURAL ENRICHMENT **					
CONTR-BLUEMONT CONCERT SERIE	10,000	9,000	10,000	10,000	10,000
CONTR-FAUQUIER HISTORICAL	10,000	10,000	10,000	7,500	10,000
CONTR-AERO AMERICAN HISTORIC	1,500	6,350	2,000	1,500	17,924
CONTR-FIRST NIGHT OUT	1,500	25,350	5,000	5,000	5,000
--SUB TOTAL--	21,500	25,350	27,000	24,000	42,924
--TOTAL--	21,500	25,350	27,000	24,000	42,924
					26,000

**Town of Warrenton
FY 2007 Budget**

Function:	Planning & Community Development
Fund:	General
Department:	

Program Description

The functional classification of Planning & Community Development includes funding for all operational aspects of Planning, Zoning and Erosion and Sediment Control which includes current planning/zoning (zoning administration, rezoning, site plan review, etc.), long range planning, the Architectural Review Board, Planning Commission, Board of Zoning Appeals, Regional Planning District Commission coordination, special projects and the land development review process. The Department of Economic Development has been consolidated within the Department of Planning and Community Development and no longer retains a separate budget. Elements such as the Partnership for Warrenton Foundation are retained under the fund as previously associated with the former economic development office.

Manager's Message

The Community Development function includes funding for all operations of the Department of Planning and Community Development such as zoning administration, special use and rezoning applications, long range planning, staff support for the Architectural Review Board, Planning Commission, Board of Zoning Appeals, and funding for the Regional Planning District Commission (PD-9). Funding for FY 2007 is at a level of \$542,622, a \$58,143 or 12.1% increase over the current year. This is due to the addition of funds for the update of the comprehensive plan which is required to be reviewed every five (5) years in accordance with the state code. The operating portion of the budget actually will decrease slightly for the 2007 year compared to last year. The new budget year will focus on operationalizing the new development review tools, expansion of the GIS and its use, improving the means of evaluating and processing development applications and beginning the update of the comprehensive plan.

The budget for the Department of Economic Development was discontinued two years ago in favor of support for the Fauquier County efforts. The construction of the new Visitor's Center has produced a separation of those functions into a separate division to better account for associated services.

Personnel Summary

	Actual FY2003	Actual FY2004	Budget FY2005	Actual FY2006	Proposed FY2007	Change
Full Time	4.70	4.70	4.75	4.75	4.75	0.0
Part Time	1.50	1.50	0.50	3.50	3.50	0.0
Total	6.20	6.20	5.25	8.25	8.25	0.0

Function:	Planning & Community Development
Fund:	General
Department:	Planning & Zoning

Program Description:

The Department of Planning & Zoning provides support in the areas of current planning, long-range planning, community development and administration. The department enforces the regulations of the Zoning and Subdivision Ordinance, Building Code and the Town Code. The department provides research and support for the Town Council, Planning Commission, Board of Zoning Appeals, Architectural Review Board, and the Transportation Safety Committee. All plans for new construction, rehabilitation of existing structures and development of properties in the Town are reviewed and approved by the Planning & Zoning Department. Additionally, the department is responsible for developing and updating the Town's Comprehensive Plan, development review ordinances (Zoning, Subdivision and Historic District Design Guidelines) and the Capital Improvements Program.

Manager's Message

Planning and Zoning provides a wide range of services to the Town that include administrative, advisory, ordinance enforcement and general staff level functions for most appointed officials and departments. The activities that exemplify these functions are monitoring and administering the land development review ordinances (zoning, subdivision and historic district guidelines); development permits (zoning, building, erosion and sediment control); and reviewing proposals for new or renovated development through preliminary concept, sketch and site plans. Staff supports the Town Clerk and procedural functions of appointed boards/commissions of the Town including the Planning Commission, Board of Zoning Appeals, Architectural Review Board and others. The department also provides research and advisory expertise on community development issues to the Town Council, various appointed bodies and Town operating departments. Information and research assistance includes grant applications, preparation of the annual Capital Improvement Program, and maintenance of the Geographic Information System (computerized data and mapping). Many of the data resources of the Town are being computerized and made available to the public including a tracking system on the Town Website that provides up-to-date information on development proposals, permits and the progress of public and private projects.

The budget for FY 2007 reflects an increase of \$25,012 (6%) from the current fiscal year, excluding \$15,000 for the five-year update of the Comprehensive Plan. The budget is increased in anticipation of the scheduled comprehensive plan revision that is required by state regulation to the reviewed every five (5) years to insure that it is a contemporary document for the Town.

The department will continue its focus on the procedures and communication of development issues with the Town and the public and reduce concentration on ordinance revisions. Staff can also focus on ancillary tools to assist the development review activities and provide uniform information to aide the Town in development decisions. These include further applications of the Geographic Information System and integrating its spatial context into the land development review process through the addition of data elements that have previously been available in only a manual data set. This adds the opportunity of correlation differing data elements and expanding the staff review process as well as the availability of information to Council and the public. The budget also includes an extension of the project begun last year to offer the GIS on the Town Website for direct access to parcel and physical data regarding the Town.

The department is anticipating closer coordination with Town agencies and departments to help achieve its objectives and improve efficiencies in the budget. There is already coordination of inspections through cooperative administration and consolidation of field inspections with the Building Department. Similarly, consolidation of Economic Development with Community Development has produced efficiencies in support services for grant applications and administration. The new guidelines for the Warrenton Historic District are anticipated this year. The budget includes the production of CD's to distribute to realtors, prospective home buyers and the general public thereby better informing residents of the District of the new regulations and the benefits of the Town's historic resources.

It is anticipated in the coming year to establish a system to "fast track" critical development proposals that have a clear economic benefit and could gain an advantage with consolidation of the development review process. There will also be continued involvement with Fauquier County and the Rappahannock-Rapidan Regional Planning District Commission (PD9) to coordinate local and regional planning issues. Joint planning activities have been established with Fauquier County Planning for site plan and transportation coordination and it is anticipated that these will become more formalized over the coming year – especially relating to development and circulation east of the Route 29 Bypass. Joint planning of development proposals adjacent to the Town is moving forward and will benefit both communities. Involvement with PD9 over the last few years has proved beneficial and continued activities for regional cooperation will help discover future problems and anticipate appropriate solutions.

Personnel Summary

	Actual FY2003	Actual FY2004	Budget FY2005	Actual FY2006	Proposed FY2007	Change
Full Time	3.20	3.20	4.75	4.75	4.75	0.00
Part Time	1.50	1.50	0.50	0.50	0.50	0.00
Total	4.70	4.70	5.25	5.25	5.25	0.00

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
081100						
081100-1101	*PLANNING & COMMUNITY DEVELO					
081100-1101	SALARIES-COMR. MEMBERS	7,200	7,200	6,300	4,725	6,300
081100-1102	SALARY-PLANNING DIRECTOR	61,725	64,574	66,754	42,453	72,905
081100-1104	SALARY-COMR & ECON DEV ASSIS	43,963	49,083	51,097	29,414	55,826
081100-1105	SALARY-PERMIT TECHNICIAN	20,811	26,575	28,004	17,491	29,872
081100-1106	SALARY-ZONING INSPECTOR	24,563	27,110	28,191	4,806	25,670
081100-1107	SALARY-PLANNER	25,578	24,997	29,413	18,534	32,354
081100-1300	WAGES & EXTRA HELP	9,384	5,030	3,000	10,422	3,000
081100-2100	FICA EXPENSE	14,542	15,457	16,276	9,376	17,283
081100-2210	RETIREMENT	15,274	18,819	20,346	10,987	27,143
081100-2300	HEALTH INSURANCE	18,841	19,229	22,755	10,813	25,167
081100-2400	LIFE INSURANCE					2,643
081100-2700	WORKER'S COMPENSATION	679	692	1,083	555	762
081100-2800	TUITION REIMBURSEMENT	735	416	376	204	423
081100-2885	MISC. BENEFITS	231	163			12,000
081100-2899	PROFESSIONAL SERVICES	6,820	14,774	19,500	2,394	15,000
081100-3100	PROF SERVICES-COMPREHENSIVE			20,000	4,938	2,800
081100-3103	PROF SERVICES - SUBD & ZONIN	28,460	7,488	6,000		6,000
081100-3104	PROF SERVICES-DATA PROCESSIN					8,370
081100-3105	PROF SERVICES-SERVICES - HIST					2,000
081100-3106	PROFESSIONAL SERVICES - LEGA					7,200
081100-3200	TEMPORARY HELP SERVICES	6,893	10,921	7,800	33,959	400
081100-3310	CONTRACTUAL REPAIR/MAIN	170	124	250	221	1,500
081100-3320	MAINTENANCE CONTRACTS	991	584	2,100	270	4,000
081100-3500	PRINTING	2,614	2,364	4,185	1,569	6,500
081100-3600	ADVERTISING	4,608	11,780	12,000	15,927	800
081100-3901	MICROFILM RECORDS			800		2,800
081100-5210	POSTAGE	4,302	4,127	2,000	2,677	1,800
081100-5230	COMMUNICATION	1,666	1,753	1,800	926	1,800
081100-5306	SURETY BOND	117	104	110	78	110
081100-5307	PUBLIC OFFICIALS LIABILITY I	3,485	6,674	7,007	6,684	9,358
081100-5308	GENERAL LIABILITY INS	2,550	1,792	1,881	2,074	2,904
081100-5410	LEASE OF EQUIPMENT	1,217	2,968	2,700	1,809	2,700
081100-5510	TRAVEL	699	667	1,200	59	1,200
081100-5540	TRAINING	1,191	1,418	1,200	545	1,200
081100-5685	SUPPORT-PARTNERSHIP	24,000	24,000	30,000	7,500	35,000
081100-5687	SUPPORT-LORD FAIRFAX SMALL B	2,500				10,000
081100-5688	SUPPORT-VISITOR CENTER	53,000	4,801			
081100-5689	SUPPORT - FARMERS MARKET	4,602	10,012	5,410	5,410	5,723
081100-5690	CONTRIBUTION PLANNING DISTRI	1,497	779	1,800	1,015	1,800
081100-5810	MEMBERSHIPS & DUES					
--SUB TOTAL--		394,508	374,845	401,338	248,268	440,200
						429,050
VISITOR CENTER - PRINTING			1,504			
--OTHER CHARGES-----			1,504			
--SUB TOTAL--			1,504			

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

* PLANNING & COMMUNITY DEVELO

081100-5688-002 VISITOR CENTER - OFFICE SUPP

-- OTHER CHARGES --

Expenditure FY/2004	Prior Years FY/2005	Adopted Budget	Current Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommend	Budget Year Adopted Budget
	1,223						
	1,223						
	1,223						

-- SUB TOTAL --

081100-5688-003

VISITOR CENTER - POSTAGE

-- OTHER CHARGES --

	1,191						
	1,191						
	1,191						

-- SUB TOTAL --

081100-5688-004

VISITOR CENTER - DUES/SUBSCR

-- OTHER CHARGES --

	812						
	812						
	812						

-- SUB TOTAL --

081100-5688-005

VISITOR CENTER - TRAVEL

-- OTHER CHARGES --

	362						
	362						
	362						

-- SUB TOTAL --

081100-5688-006

VISITOR CENTER - COMMUNICATI

-- OTHER CHARGES --

	2,503						
	2,503						
	2,503						

-- SUB TOTAL --

081100-5688-007

VISITOR CENTER - UTILITIES

-- OTHER CHARGES --

	4,659						
	4,659						
	4,659						

-- SUB TOTAL --

081100-5688-010

VISITOR CENTER - WAGES & EXT

-- OTHER CHARGES --

	35,700						
	35,700						
	35,700						

-- SUB TOTAL --

081100-6001

OFFICE SUPPLIES

SUBSCRIPTIONS

MATERIALS & SUPPLIES

FURNITURE & FIXTURES

DATA PROCESSING EQUIPMENT

-- SUB TOTAL --

1,801	3,157	3,000	1,161		2,500	2,500	
1,345	970	1,000	333		800	800	
181	61	800			800	800	
250		1,000			1,000	1,000	
		10,000			8,000	8,000	
3,577	4,188	15,800	1,494		13,100	13,100	

-- TOTAL --

328,485	426,987	417,138	249,762		453,300	442,150	
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**Town of Warrenton
FY 2007 Budget**

Function:	Planning & Community Development
Fund:	General
Department:	Visitor's Center

Program Description:

This program is somewhat unique in that the Town of Warrenton has changed from operating the "Visitor's Center" with two other partners, to operating the facility independently. The Town anticipates having the "new visitor's center" open in the summer of 2006.

Manager's Message

The Town of Warrenton has been focusing upon the economic benefits of tourism for a number of years. In fact, meals and lodging revenues comprise a significant portion of the Town's revenues and justify the Town's investment in tourism related endeavors. During the new fiscal year, it is with great anticipation that the Town will welcome the new visitor's center which is currently under construction.

In the interim, Warrenton has been operating a temporary visitor's center located on the site of the future facility. The operation of this center would not have been possible without the dedicated assistance of the part-time staff members and volunteers which serve the tourist and our community.

The operational funding requested is \$83,176 for the operation of the Visitor's Center.

Personnel Summary

	Actual FY2002	Actual FY2003	Budget FY2004	Actual FY2005	Proposed FY2006	Change
Full Time	0	0	0	0	0	0.0
Part Time	0	0	0	3.0	3.0	0.0
Total	0	0	0	3.0	3.0	0.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
						Town Manager Recommendations
						Budget
081200						
081200-1300		2,207	32,074	22,897		40,654
081200-2100		169	2,454	1,752		3,110
081200-2700						40
081200-2899						270
081200-3500			3,600	548		2,000
081200-3600						8,500
081200-3990			3,084	3,673		
081200-5110			1,200	7		2,000
081200-5120						2,000
081200-5210			4,364	643		1,800
081200-5230			2,700	1,262		2,700
081200-5306						50
081200-5308						800
081200-5510						400
081200-5690			275			2,500
081200-5810				240		600
081200-6001				55		500
081200-6012			590			250
081200-8202						7,500
		2,376	50,941	31,077		75,674
--SUB TOTAL--						83,176
		2,376	50,941	31,077		75,674
--TOTAL--						83,176

VISITOR CENTER
 WAGES & EXTRA HELP
 FICA EXPENSE
 WORKER'S COMP
 MISCELLANEOUS BENEFITS
 PRINTING
 ADVERTISING
 PAYMENTS ON CONTRACTS
 ELECTRIC CURRENT
 FUEL
 POSTAGE
 COMMUNICATION
 SURETY BOND
 GENERAL LIABILITY INSURANCE
 TRAVEL
 SUPPORT - FARMERS MARKET
 MEMBERSHIP DUES
 OFFICE SUPPLIES
 SUBSCRIPTIONS
 FURNITURE & FIXTURES

Function:	Planning & Community Development
Fund:	General
Department:	Board of Zoning Appeals (BZA)

Program Description

The Board of Zoning Appeals is established by State Code to hear and decide upon requests for special exceptions and appeals from any order, decision or determination made by an administrative officer enforcing the Town's Zoning or Subdivision Ordinance. The Board also interprets the district zoning map where uncertainty exists regarding the location of a district boundary and authorizes variances from the strict terms of the Zoning Ordinance where a clear hardship can be demonstrated. Nominations for the BZA are solicited by Town Council from the general public and are representative of the Town at-large. Recommendations for appointment are made to and approved by the Circuit Court.

The Board's consists of Chairman, Vice-Chairman and three members. The Zoning Administrator, Town Attorney and a part-time secretary provide staff support.

The Board strives to provide quality and timely services to those citizens in need of Board actions. The meetings are regularly scheduled on the first Tuesday of each month. During FY 2005, the Board heard nineteen (19) applications for variances and five (5) special exception requests. Fifty two and six tenths percent (52.6%) of the variances and forty percent (40%) of the special exceptions were approved as meeting the intent and criteria of the exception process.

Manager's Message

This Board of Zoning Appeals provides the opportunity to adjust the execution of the ordinance to accommodate property and structures that could not otherwise meet the adopted standards of development due to unusual circumstances or age that preceded the current code. The Board operates under strictly specified procedures and regulations or state statute that determines the latitude and degree of flexibility that can be exercised on any case. As a result, there are no formal work plans other than those dictated by their quasi-judicial responsibilities to hear cases of variances, special exception and appeals of staff determinations. The Department of Planning and Community Development serves as staff advisors and support for this function.

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	Prior Years	Current Year	Budget Year
	FY/2004	FY/2005	FY/2007
	Expenditure	Adopted Budget	Actual On Projected Expenditure Request Town Manager Recommended Adopted Budget
* BOARD OF ZONING APPEALS *			
081400			
WAGES & EXTRA HELP	347	73	56
081400-1300			4
PICA EXPENSE	27	6	
081400-2100			
TEMPORARY HELP SERVICES		400	
081400-3200			
ADVERTISING	1,233	686	1,500
POSTAGE		150	150
TRAVEL		300	300
081400-5210			500
081400-5510		648	500
TRAINING		2,350	2,988
-SUB TOTAL-	1,607	1,413	3,419
-TOTAL-	1,607	1,413	2,350
			60
			2,988
			3,419

**Town of Warrenton
FY 2007 Budget**

Function:	Planning & Community Development
Fund:	General
Department:	Architectural Review Board (ARB)

Program Description

The Architectural Review Board's (ARB) primary function is to review applications for construction, reconstruction, substantial exterior alteration, demolition, relocation and signage within the Town's historic district. In addition, the ARB assists the Town Council, Planning Commission and property owners in matters involving historically significant sites and buildings; advises owners of historic landmarks or contributing structures on preservation efforts; and proposes additions to the historic district. The ARB is supported by Town staff, which prepares reports for their review, schedules meetings and provides general administrative support.

The ARB consists of a Chairman, Vice-Chairman and three other members appointed by the Town Council. The Board is assisted by a staff person and a secretary from the Planning Department. Specific architectural services are obtained on occasion to advise the Board on unique structural details as the need arises. The Board meets monthly on the fourth Tuesday and often meets on an as-needed basis to accommodate the needs of Town citizens. During FY 2005, the ARB considered sixty eight (68) cases and issued fifty seven (57) Certificates of Appropriateness for improvements and modifications in the Warrenton Historic District. This represents an eight three and eight tenths (83.8%) percent rate of acceptance from applications. In addition, another seventeen (17) applications were processed administratively in accordance with the Historic District Ordinance and approved as appropriate with the regulations.

Manager's Message

The Town's Architectural Review Board is made up of five (5) members appointed by the Town Council. This appointed body works to preserve and protect historic places and areas in the Town of Warrenton Historic District through the control of building demolition, the regulation of architectural design and uses and the education of the public on the importance of historic preservation. The FY 2007 Budget provides for professional architectural services to assist the Board in unique issues of design and preservation as the need arises. This supplements the expertise of the Board members and assures that vital elements of the historic resources are properly evaluated. Funds are also provided for publication of the new Historic District Guidelines and insure their availability of residents and those interested in the structures in the District.

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
081600						
081600-1300						
081600-2100						
081600-3100						
081600-3200						
081600-3500						
081600-3600						
081600-5210						
081600-5510						
081600-5540						
081600-6001						
* ARCHITECTURAL REVIEW BOARD						
WAGERS & EXTRA HELP	941	509		468		1,000
FICA EXPENSE	72	39		36		77
PROFESSIONAL SERVICES	250	1,143	9,700			8,400
TEMPORARY HELP SERVICES			500			8,400
PRINTING	466		1,800			1,800
ADVERTISING	100	426	100	44		50
POSTAGE	49	142	100	5		200
TRAVEL	905		800	679		800
TRAINING	615	648	1,000	365		800
OFFICE SUPPLIES	59	32	50	14		50
--SUB TOTAL--	3,457	2,939	14,050	1,611		13,177
						13,877
--TOTAL--	3,457	2,939	14,050	1,611		13,177
						13,877

**Town of Warrenton
FY 2007 Budget**

Function:	Debt Service
Fund:	General
Department:	Debt Service

Program Description

This function includes the funding for principal and interest payments for General Fund lease purchase agreements.

Manager's Message

The General Fund has no debt.

**Town of Warrenton
FY 2007 Budget**

Function:	Transfers & Reserves
Fund:	General
Department:	

Program Description:

This function includes the contribution from the General Fund to other Town funds. Additionally, provisions for contingencies and reserves for future General Fund expenditures are included in this function.

Manager's Message

Transfers are used to direct General Funds not used for daily governmental operations or support of departmental budgets to other expenditure areas. In the proposed Fiscal Year 2007 budget, \$11,915,515, the estimated General Fund undesignated fund balance as of 06/30/2006 is to be transferred to the Recreation Fund to fund the ongoing recreational center construction per Council resolution. It is proposed to transfer the FY 2007 excess of revenues over expenditures for the general fund to the Recreation Fund for possible construction and operational contingencies (Sports Management Operational Analysis, 2005). Additionally, a proposed \$904,310 transfer to the Capital Projects Fund is for funding those projects in the Capital Projects Fund which are not funded in other ways. Finally, \$96,000 is proposed to be held in reserve for contingencies pending the results of the upcoming pay and classification study.

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Adopted Budget	Current Year		FY/2007	
	Expenditure FY/2004	Expenditure FY/2005		Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Budget Year Adopted Budget
093100							
093100-0097							
093100-0098							
093100-0099							
093100-9201							
093100-9202							
093100-9203							
093100-9204							
** TRANSFERS **							
TRANSFER TO RESERVES							
TRANS TO UNAPPROP. FUND BALA			2,309,460				
RESERVE FOR CONTINGENCIES	12,500	675	96,000			96,000	96,000
TRANSFER TO CAPITAL PROJECTS	445,090	864,911	435,000			621,250	904,310
TRANSFER TO CEMETERY FUND							
TRANSFER SURPLUS TO REC FUND						1,712,814	1,712,814
TRANSFER - RECREATION FUND						11,915,515	11,915,515
--SUB TOTAL--							
	457,590	865,586	2,840,460			14,345,579	14,628,639
--TOTAL--							
	457,590	865,586	2,840,460			14,345,579	14,628,639